REGULAR COUNCIL PROCEEDINGS

CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134

TUESDAY, SEPTEMBER 8, 2020

The regular meeting of the Flat Rock City Council convened on the above date at 7:30 p.m. via Zoom, an electronic video conferencing tool due to the National Pandemic of the COVID-19 Novel Coronavirus that has spread throughout the world.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL OF COUNCIL MEMBERS:**

   PRESENT ELECTED OFFICIALS:
   
   PRESENT: Mayor Hammond
   
   Council Members: Martin, Maul, Pardo, Tefend, Wrobel
   
   ABSENT: Council Member Bergeron

   ALSO, PRESENT: City Attorney Matthew Zick, City Clerk Meaghan Bachman, Police Chief Glen Hoffman, Economic Development Director Liz Hendley, Treasurer Joanne Beard, DPS Director Justin Danosky, Building Director Andrew Miller, Library Director Michael Cummings

   **Resolution 09-08-20-01**

   Motion by Martin
   
   Supported by Tefend

   RESOLVED, that Flat Rock City Council hereby excuses Council Member Bergeron as absent at the regular City Council meeting of September 8, 2020.

   Motion carried unanimously 6-0

3. **APPROVAL OF MINUTES:**

   **Resolution 09-08-20-02**

   Motion by Martin
   
   Supported by Wrobel

   RESOLVED, to approve the minutes of the regular City Council meeting of August 17, 2020, as presented.

   Motion carried unanimously 6-0
4. CITIZENS TO BE HEARD:

Joe Pagano spoke of the COVID 2020 DDA Car Show that will be held on September 12, 2020 on Arsenal Road between Michael’s on the River and the City parking lot. He noted that social distancing will be practiced, and masks will be required at the event.

Shawn McNamara spoke of the 5th Annual Level Pebble event. He noted it was a very successful event and thanked the participants and all who made the event possible.

Lila Fedokovitz of the Historical Commission announced the Historical Society of Michigan awarded the 2020 State History Award (for the category of Special Events/Programs) to the Flat Rock Historical Society. The Special Programs/Events award recognizes a Michigan history-related program or event that occurs over a limited time span and is typically the highlight of the organization’s year. Their award is for the annual Cemetery Walk, that has been running for the past three years. It is scheduled this year for September 25th and 26th. The award will be presented at the State History Conference on October 3rd in Lansing. Lila inquired about the curator position and if she can return to work from the COVID-19 layoff. The Mayor responded, yes, she is now able to return to work.

5. REPORTS FROM DEPARTMENT HEADS:

City Clerk Meaghan Bachman noted it was nice to see everyone after returning from maternity leave. She also mentioned a late correspondence item that was placed on the agenda regarding a voting machine (tabulator) purchase.

City Treasurer Joanne Beard noted tax bills were due August 31, 2020 and are now considered late. She reminded taxpayers to contact the Treasurer’s Office before submitting a payment because fees are now added to the bill, changing the amount.

City Librarian Michael Cummings spoke of the outdoor book days. He also mentioned the Library is planning a soft opening beginning on September 16, 2020.

6. REPORTS FROM COUNCIL MEMBERS:

Council Member Jim Martin asked when the Community Center will reopen. The Mayor responded, noting this has been a current discussion. He mentioned they are working on a reopening plan and spoke of ideas to reopen and concerns that must be addressed before they can operate.

7. MAYOR COMMENTS:

Mayor Hammond spoke of the Community Center reopening as mentioned above. He also included that a job description for the director and assistant director will be sent to City Council Members for their review.

The Mayor spoke of the playscape project (current wooden playscape on Gibraltar Road), and the plan to replace it with another playscape. He addressed the need for a committee of community leaders and citizens to help with the planning. It was suggested that no more than three (3) City Council Members serve on the committee, which Council Members Pardo, Wrobel, and Tefend graciously volunteered. There was more discussion on this topic with different ideas. The following motion was made:
Resolution 09-08-20-03

Motion by Hammond
Supported by Martin

RESOLVED, to move forward with the design renderings of the playscape project in the amount of $1,200.00

Motion carried unanimously 6-0

8. UNFINISHED BUSINESS:

Item 8-A-Planner Proposals and McKenna Fee Increase

Resolution 09-08-20-04

Motion by Tefend
Supported by Martin

RESOLVED, to concur with the recommendations of the Economic Development Director and the Building Director, to accept the proposal from McKenna, as outlined in the memo from the department heads listed above.

Motion carried 5-1 with Wobel voting no

Item 8-B-Offers to Purchase 26084 Gibraltar Rd. (Reading Building)

NO ACTION

Item will be placed on the next regular City Council Meeting agenda. More information was requested.

9. NEW BUSINESS:

Item 9-A-Final Payment – Knights of Columbus Tootsie Roll Drive

Resolution 09-08-20-05

Motion by Martin
Supported by Tefend

RESOLVED, to approve the request for the Knight of Columbus Tootsie Roll Drive on October 9th, 10th, and 11th 2020 from 9:00 AM to 6:00 PM each day.

Motion carried unanimously 6-0
Item 9-B-Michigan Municipal League Annual Membership Dues

Resolution 09-08-20-06

Motion by Hammond
Supported by Martin

RESOLVED, to approve the annual membership dues in the amount of $4,989.00 to the Michigan Municipal League.

Motion carried unanimously 6-0

Item 9-C-Progress Payment No. 1 – Olmstead Lift station Generator Installation

Resolution 09-08-20-07

Motion by Martin
Supported by Tefend

RESOLVED, to approve Progress Payment No. 1 in the amount of $33,585.30 to Rotor Electric Company of Michigan, LLC for the Olmstead Lift station Generator Installation.

Motion carried unanimously 6-0

Item 9-D-Progress Payment No. 2 – 2019 Joint Sealing Project – Final Payment

Resolution 09-08-20-08

Motion by Martin
Supported by Pardo

RESOLVED, to approve Progress Payment No. 2 in the amount of $2,259.40 to Scodeller Construction Inc. for the 2019 Joint Sealing Project – Final Payment.

Motion carried unanimously 6-0

Item 9-E-Prisoner Lodging Agreements with Gibraltar, Rockwood, & Brownstown

Resolution 09-08-20-09

Motion by Martin
Supported by Tefend

RESOLVED, to approve the Prisoner Lodging Agreements with Gibraltar, Rockwood, & Brownstown as presented.

Motion carried unanimously 6-0
Item 9-E-Electronic City Sign, Gazebo, and Concrete Repairs at Ballfields – Projects Paid for by Remaining Balance of City Issued Bonds

Resolution 09-08-20-10

Motion by Wrobel
Supported by Tefend

RESOLVED, to approve the electronic city sign, gazebo, and concrete repairs at ballfields with the projects paid for by remaining balance of city issued bonds; and

BE IT FURTHER RESOLVED, the city agrees to option number 2, presented by Haddix Electric.

Motion carried unanimously 6-0

10. LATE CORRESPONDENCE:


Resolution 09-08-20-11

Motion by Martin
Supported by Tefend

RESOLVED, to approve the request to solicit bids for the property along Inkster Road, parcel #58-089-99-0008-709; and

BE IT FURTHER RESOLVED, the minimum allowed bid reserve amount shall be set to $150,000.00.

Motion carried unanimously 6-0

Item 10-B-Restriping Olmstead, Hall, and Vreeland

Resolution 09-08-20-12

Motion by Martin
Supported by Pardo

RESOLVED, to approve the restriping Olmstead, Hall, and Vreeland in the amount of $10,459.44 to PK Contracting; and

BE IT FURTHER RESOLVED, to waive the bid process for this project.

Motion carried unanimously 6-0
Item 10-C-Restriping Olmstead, Hall, and Vreeland

Resolution 09-08-20-13

Motion by Martin
Supported by Pardo

RESOLVED, to approve the purchase of an ImageCast Precinct Tabulator for elections/voting in the amount of $5,895.00 from Dominion Voting.

Council Member Pardo asked Clerk Bachman and Treasurer Beard if they worked on offsetting the costs for the election tabulator. Clerk Bachman responded, she applied for two (2) grants, but is not sure when or if the money would be available. Treasurer Beard also noted about the funding and looking into options. Council Member Pardo thanked both for their work in saving money.

Motion carried unanimously 6-0

11. CITIZENS TO BE HEARD:

None

12. ADJOURNMENT:

Resolution 09-08-20-13

Motion by Wrobel
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of September 8, 2020 at 9:27 PM.

Motion carried unanimously 6-0

MARK A. HAMMOND, MAYOR

MEAGHAN K. BACHMAN, CITY CLERK

Approved as presented at the September 21, 2020 Regular City Council Meeting