The regular meeting of the Flat Rock City Council convened on the above date at 7:30 p.m. via Zoom, an electronic video conferencing tool, due to the National Pandemic of the COVID-19 Novel Coronavirus that has spread throughout the world.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor Hammond
Council Members: Bergeron, Martin, Maul, Pardo, Tefend, Wrobel

ABSENT: None

ALSO, PRESENT: City Attorney Matthew Zick, City Clerk Meaghan Bachman, Police Chief Glen Hoffman, Fire Chief James Katona, Economic Development Director Liz Hendley, Treasurer Joanne Beard, DPS Director Justin Danosky, Building Department Representative Mike Dalton, Library Director Michael Cummings

3. APPROVAL OF MINUTES:

Resolution 09-21-20-01

Motion by Martin
Supported by Tefend

RESOLVED, to approve the minutes of the regular City Council meeting of September 8, 2020, as amended by Council Member Martin.

Motion carried unanimously 7-0

4. CITIZENS TO BE HEARD:

None

5. REPORTS FROM DEPARTMENT HEADS:

Economic Development Director Liz Hendley thanked Mayor Hammond, Council Members Martin and Tefend for spending time with the gentlemen from the DDA Place Leap program.
Treasurer Joanne Beard announced the first responders are getting a grant of $1,000.00 each. She further noted another grant was received for COVID-19 in the amount of $366,000.00. She also mentioned the medical health care cost went down.

DPS Director Justin Danosky noted PK Construction started painting lines on Vreeland and should be finishing other areas throughout the week. He stated the playground committee is coming along with six members to begin the planning phase.

Mike Dalton of the Building Department was filling in for Director of Building & Safety Miller while out of the office.

Library Director Michael Cummings spoke of the opening plan for the library.

Fire Chief James Katona spoke of the house fire on Matilda and Arsenal and noted it was demolished and should be completed this week.

6. REPORTS FROM COUNCIL MEMBERS:

Council Member Bergeron thanked everyone involved with the grants for COVID relief. He noted a discussion with the Chief of Police regarding bullet proof glass or a panic lock in the Police Department. He expressed concern and thought the Department should have this. Chief Hoffman has requested quotes for cameras, intercom, and door locks for the department.

Council Member Pardo congratulated the Treasurer’s office on the COVID relief grants.

Council Member Tefend congratulated the Treasurer’s office on the COVID relief grants. He agreed with the comments made by Council Member Bergeron and Police Department safety. He also noted a neighbor in his subdivision (that has a handicap child) will send information to Justin regarding the playground information.

7. MAYOR COMMENTS:

Mayor Hammond thanked the first responders for their efforts during the COVID crisis and was glad to hear they will be receiving the $1,000.00 each.

The Mayor reminded residents of the Historical Society event – Digging Up History Cemetery Tour and noted this is an award-winning event.

He stated the Flat Rock Community Center opened today and COVID precautions are in place.

8. UNFINISHED BUSINESS:

Item 8-A-Offers to Purchase 26084 Gibraltar Rd. (Reading Building)

Resolution 09-21-20-02

Motion by Bergeron
Supported by Pardo
RESOLVED, to approve the request to solicit offers for the purchase of 26084 Gibraltar Road.

Discussion:  Council Member Tefend, Pardo, Maul
Council Member Martin asked if the school district was notified and if they were offered the opportunity to purchase the building, Mayor Hammond will speak with Superintendent Brodie. Councilman Maul requested verification from City Attorney Matt Zick that all Charter, State, & Federal Laws were being followed. Mr. Zick ensured the Council that all laws were being followed.

Roll Call Vote:
Yes Approve:       Hammond*
                  Bergeron
                  Pardo
                  Tefend

No Against:        Martin
                  Maul
                  Wrobel

Motion carried 4-3

9. NEW BUSINESS:

Item 9-A-Santa Comes to Flat Rock Community Center on December 8, 2020 at 6:00 PM

NO ACTION - This item was discussed, no action took place

Item 9-B-Halloween Trick-or-Treat Hours - October 31st from 6:00 PM – 8:00 PM

Resolution 09-21-20-03

Motion by Hammond
Supported by Pardo

RESOLVED, to approve Halloween Trick-or-Treat Hours - October 31st from 6:00 PM – 8:00 PM

Motion carried unanimously 7-0

Item 9-C-Acceptance of Resignation - City Clerk

Resolution 09-21-20-04

Motion by Hammond
Supported by Martin

RESOLVED, to approve the resignation of City Clerk Meaghan Bachman with September 30, 2020 as last date of employment.
Item 9-D-Request to Hire the Director of Animal Shelter from Part-Time to Full-Time

Resolution 09-21-20-05

Motion by Tefend
Supported by Martin

RESOLVED, to hire Katherine Stock, Director of Animal Shelter from part-time to full-time.

Motion carried unanimously 7-0

Item 9-E-Purchase of Turnout Gear for the Fire Department

Resolution 09-21-20-06

Motion by Tefend
Supported by Pardo

RESOLVED, to approve the purchase of turnout gear for the Fire Department.

Motion carried unanimously 7-0

Item 9-F-Acceptance of OPEB Report

Resolution 09-21-20-07

Motion by Bergeron
Supported by Tefend

RESOLVED, to approve the 2019 Corrective Action Plan for the City of Flat Rock’s retiree health care plan (OPEB).

Motion carried unanimously 7-0

Resolution 09-21-20-08

Motion by Bergeron
Supported by Tefend

RESOLVED, to start a separate investment account for OPEB starting with a deposit of $170,000 this fiscal year.

Motion carried unanimously 7-0

Item 9-G-Subrecipient Agreement for Community Development Block Grant
Resolution 09-21-20-09

Motion by Martin
Supported by Hammond

RESOLVED, to approve the subrecipient agreement for the Community Development Block Grant Program.

Motion carried unanimously 7-0

10. LATE CORRESPONDENCE:

Item 10-A-Renewal of Web Hosting Services

Resolution 09-21-20-10

Motion by Martin
Supported by Wrobel

RESOLVED, to approve the renewal of Web Hosting Services provided by Electronic Computer Services.

Motion carried unanimously 7-0

Item 10-B- Interim Appointment of City Clerk

Resolution 09-21-20-11

Motion by Wrobel
Supported by Hammond

RESOLVED, to approve the interim appointment of Deputy Treasurer Shane Harrison as Interim City Clerk. She will receive a new salary of $60,000.00 and maintain the ability to return to her previous position of Deputy Treasurer at any time. The benefits will be consistent as outlined in the City Administrative Officers and Appointed Employees current policy.

Discussion:

Roll Call Vote:
Yes Approve: Hammond
Bergeron*
Tefend
Wrobel

No Against: Martin
Maul
Pardo

Motion carried 4-3
Interim Appointment of Deputy Treasurer

**Resolution 09-21-20-12**

Motion by Bergeron
Supported by Wrobel

RESOLVED, to appoint Financial Assistant Wendy Clark as the Acting Deputy Treasurer with a pay increase of $3.00 per hour.

Roll Call Vote:
Yes Approve: Hammond
Bergeron
Tefend*
Wrobel

No Against: Martin
Maul
Pardo

Motion carried 4-3

11. **CITIZENS TO BE HEARD:**

Melissa Twehues – one of the appointed playscape committee members, wanted to introduce herself and let Council know how excited she was to be a part of this committee.

Shelly Reichlein – spoke of concerns regarding the removal of the playscape, not understanding why we are replacing this structure currently though she agrees to the need of an update. Discussed the budget of upkeep of the playscape. Councilman Bergeron thanked and agreed with Shelly Reichlen regarding the upkeep of park. DPS Director Justin Danosky stated he is working on maintaining the upkeep of the park.

12. **ADJOURNMENT:**

**Resolution 09-21-20-13**

Motion by Wrobel
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of September 21, 2020.
Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

Approved with adjustments at the October 5, 2020 Regular City Council Meeting