The regular meeting of the Flat Rock City Council convened on the above date and time via Zoom, an electronic video conferencing tool due to the National Pandemic of the COVID-19 Novel Coronavirus that has spread throughout the world.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL OF COUNCIL MEMBERS:**

   PRESENT ELECTED OFFICIALS:
   Mayor Mark A. Hammond
   Council Members: Bergeron, Martin, Maul, Pardo, Tefend, Wrobel

   ALSO, PRESENT: City Attorney Matthew Zick, City Clerk Meaghan Bachman, Chief of Police Glen Hoffman, Fire Chief James Katona, Economic Development Director Liz Hendley, Recreation Director Rodney Wade, Treasurer Joanne Beard, DPS Director Justin Danosky, Building Director Andrew Miller.

3. **APPROVAL OF MINUTES:**

   Resolution 04-20-20-01

   Motion by Martin
   Supported by Pardo

   RESOLVED, to approve the minutes of the regular City Council meeting of April 6, 2020, as amended by Council Member Pardo. The amendment shall include a reason why Council Member Pardo asked to table the fee increase items until August 2020. It shall be noted, the reason Council Member Pardo voted to table the items for fee increases, was due to the current financial constraints citizens are under with COVID-19, she didn’t feel it was appropriate at this time to raise rates.

   Motion carried unanimously 7-0

4. **CITIZENS TO BE HEARD:**

   None

5. **REPORTS FROM DEPARTMENT HEADS:**

   Chief of Police Glen Hoffman announced the Police Department will have two (2) new officers beginning on April 27, 2020.

   Fire Chief James Katona announced Flat Rock Church of Christ donated 200 containers of disinfectant wipes, and he thanked them for their generous donation. He noted the Fire Department
is offering a birthday drive by for children, wishing them a happy birthday with lights and sirens on.

Economic Development Director Liz Hendley announced she posted the business list of businesses open in town. She is attending webinars and continues to communicate with businesses.

Recreation Director Rodney Wade noted the food commodities will be delivered April 29th and thanked Fire Chief Katona and the DPS for helping with deliveries.

Treasurer Joanne Beard spoke of the budget and noted Historical, Library, Community Center, TIFA, and DDA still need to submit their budgets. She asked if City Hall employees will have mask when we open to the public. The Mayor said yes, they will be supplied. Council Member Ken Wrobel noted the counters need plastic shields. Building Director Andy Miller noted they will get shields put up.

Building Director Andy Miller spoke of the MEAD HVAC Agreement and noted it will be terminated. He will be advertising for a bid request with three (3) different options for a service contract. There was discussion that took place regarding the different options that will be placed in the bid.

Ken Wrobel thanked Chief Hoffman for keeping people out of the park.

Jim Martin thanked Chief Katona for doing the drive by for the birthdays.

John Bergeron noted the budget is going to be tight after the pandemic and hopes that everyone is watching their budget with personnel only working what is needed, no overtime unless necessary. He noted if guys are not working and just staying home, we need to furlough or take personal time off. He noted the budget is going to be extremely bad but will do the best to help everyone. The Mayor noted most of the staff that is not working is on unemployment and noted the proposed date that we are to return is not a realistic return date. He noted department heads can take another look at their staffing numbers.

6. REPORTS FROM COUNCIL MEMBERS:

City Council Member John Bergeron sent well wishes to everyone and hope they are being safe and healthy. He noted thoughts and prayers are sent to Flat Rock residents and everyone across the world.

City Council Member Jim Martin expressed his condolences to former Council Member Paul Gagne on the loss of his wife. She had the Coronavirus. He wished Council Member Wrobel a happy birthday. Council Member Martin asked how we are really doing with the budget; are we financially ok? The Mayor responded that we lost/refunded about $30,000 from Stone Creek Banquet Hall with events that were to take place. He noted the budget is not going to be good. Treasurer Beard noted she recorded that we are going to lose $200,000. She spoke of the Community Center budget, Police not writing a lot of tickets, Fire Department are not getting as many calls, she said every department except her department, is losing money. She noted expenses are up due to COVID.

Council Member Maul thanked the first responders and city employees for helping the city through these difficult times. He expressed his condolences to the Gagne family.
Council Member Kim Pardo thanked Fire Chief Katona for his efforts with the children by driving by with the fire vehicles for their birthdays, she noted it brings a lot of joy. She gave kudos to Economic Development Director Liz Hendley for compiling a list of open businesses and hours of operation.

Council Member Rick Tefend expressed his condolences to the Gagne family. He thanked everyone for working hard and keeping the community safe.

Council Member Ken Wrobel noted we must work on staffing during these times. He noted departments are going to have to work with their budgets.

7. MAYOR COMMENTS:

Mayor Hammond thanked everyone for their efforts with COVID-19. He spoke of lawn care services not being able to operate and noted we are enacting the Executive Orders; these are not his choices. The Mayor noted we are not in a decline and the COVID cases in Flat Rock keep rising and we are not out of the woods yet. He noted not to let your guard down just yet, we are not out of this. He reminded everyone to keep social distancing and stay safe. The Mayor thanked Fire Chief Katona and everyone for their efforts to shine a little bit of light to the residents. He noted the Treasurer’s Office is working with FEMA for reimbursement for expenses of COVID. He noted the City is trying to get information from different sources for reimbursement to the City and for the businesses. He spoke of reopening and developing plans to do so in the future.

8. UNFINISHED BUSINESS:

None

9. NEW BUSINESS

Item 9-A-1st Reading of Ordinance - Malicious Destruction of Property in a Cemetery

**Resolution 04-20-20-02**

Motion by Wrobel
Supported by Martin

RESOLVED, to suspend the 1st reading of the ordinance for Malicious Destruction of Property in a Cemetery.

Discussion: Council Member Bergeron asked about the fees and the penalties. Attorney Zick responded. Council Member Tefend asked if we can monitor the cemetery. The Mayor responded we do not have a way to monitor and spoke of ideas to install motion activated cameras and different options for the future. Lila Fedokovitz spoke of past discussions and options and noted there is not much we can do at this time.

Motion carried unanimously 7-0
Item 9-B—Public Hearing Request for Proposed 2020-2021 Fiscal Year Budget

Resolution 04-20-20-03

Motion by Wrobel
Supported by Maul

RESOLVED, to approve the Public Hearing Request for Proposed 2020-2021 Fiscal Year Budget for Monday, May 18, 2020 at 7:30 PM.

Motion carried unanimously 7-0

Item 9-C—Police Department Fee Schedule

Resolution 04-20-20-04

Motion by Tefend
Supported by Martin

RESOLVED, to approve the Police Department Fee Schedule as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impound Fee</td>
<td>From $5.00 to $10.00</td>
</tr>
<tr>
<td>Booking Fee</td>
<td>From $15.00 to $20.00</td>
</tr>
<tr>
<td>PBT</td>
<td>No change -$10.00</td>
</tr>
<tr>
<td>Crash Report</td>
<td>No change -$10.00</td>
</tr>
</tbody>
</table>
| Notary Services   | Follow City Clerk's office fee schedule
                  | $5.00 per notarial act for Flat Rock residents $10.00 per notarial act for non-residents

Motion carried unanimously 7-0

10. CITIZENS TO BE HEARD:
    None

11. LATE CORRESPONDENCE:
    None

CLOSED SESSION

ITEM A – Clerical Contract Negotiations

Resolution 04-20-20-05

Motion by Tefend
Supported by Martin

RESOLVED, to convene into closed session to discuss Clerical Contract Negotiations

Motion carried unanimously 7-0
Resolution 04-20-20-06

Motion by Martin
Supported by Bergeron

RESOLVED, to reconvene into open session.

Motion carried unanimously 7-0

VOTE ON RESOLUTION

Resolution 04-20-20-07

Motion by Wrobel
Supported by Maul

RESOLVED, to approve the MAPE Clerical Contract terms as presented. This includes an extension of the current agreement for one (1) year, expiring on June 30, 2021; and

BE IT FURTHER RESOLVED, the current MAPE Clerical employees will receive a 2% pay increase.

Motion carried unanimously 7-0

12. ADJOURNMENT:

Resolution 04-20-20-08

Motion by Tefend
Supported by Hammond

RESOLVED, to adjourn the regular City Council meeting of April 20, 2020 at 9:00 PM.

Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

MEAGHAN K. BACHMAN, CITY CLERK

Approved as presented at the May 4, 2020 Regular City Council Meeting