The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL OF COUNCIL MEMBERS:**

   **PRESENT Elected OFFICIALS:**
   Mayor Hammond
   Council Members: Bergeron, Martin, Maul, Pardo, Wrobel

   **ALSO Present:** City Attorney Matthew Zick, City Clerk Meaghan Bachman, Fire Chief Bill Vack, Interim DPS Director Justin Danosky, Recreation Director Rodney Wade, Acting Treasurer Joanne Beard, Economic Development Director Liz Hendley, Interim Building Director Keith Woodcock.

   **Resolution 01-06-20-01**

   Motion by Martin
   Supported by Bergeron

   RESOLVED, that Flat Rock City Council hereby excuses Council Member Tefend as absent at the regular City Council meeting of January 6, 2020.

   Motion carried unanimously 6-0

3. **APPROVAL OF MINUTES:**

   **Resolution 01-06-20-02**

   Motion by Martin
   Supported by Bergeron

   RESOLVED, to approve the minutes of the regular City Council meeting of December 16, 2019, to include an amendment that reflects approval of the fireworks at Summer Blast in the Park.

   Motion carried unanimously 6-0
4. **CITIZENS TO BE HEARD:**

None

5. **REPORTS FROM DEPARTMENT HEADS:**

City Clerk Meaghan Bachman spoke of the upcoming March 10, 2020 Presidential Primary Election including information on how to obtain an absentee voter ballot.

Interim Building Director Keith Woodcock spoke about the Building Department being closed for training on 1/10/2020 and the Clerk’s Office accepting permits. He also updated the City Council on activity within the department.

6. **REPORTS FROM COUNCIL MEMBERS:**

City Council Member Mark Maul welcomed Mayor Hammond and Council Member Pardo. He also thanked Chief Bill Vack for his service to Flat Rock.

City Council Member John Bergeron thanked Fire Chief Vack for his service and congratulated him on retirement.

City Council Member Ken Wrobel welcomed City Council Member Pardo. He thanked Fire Chief Vack for his service to Flat Rock in the fire department and also the building department for many years.

City Council Member Jim Martin welcomed Mayor Hammond and City Council Member Pardo to Council. He thanked Fire Chief Vack for his many years of service to Flat Rock.

City Council Member Kim Pardo thanked Fire Chief Vack for his service. She wished everyone a Happy New Year and looks forward to work with the Council.

7. **MAYOR COMMENTS:**

Mayor Hammond thanked everyone for their support and noted he is proud to sit on City Council with the team of individuals and excited for the future with the City.

The Mayor congratulated Fire Chief Vack on his retirement and noted 45 years of service is very noteworthy and it was a pleasure to work together many of those years. The Mayor noted Chief Vack should be proud of all his accomplishments.

8. **UNFINISHED BUSINESS:**

None
9. **NEW BUSINESS**

**Item 9-A-Resignation of Fire Chief Bill Vack**

**Resolution 01-06-20-03**

Motion by Martin  
Supported by Wrobel

RESOLVED, to accept the retirement resignation of Fire Chief Bill Vack with a retirement date of March 17, 2020.

Discussion: Council Member Wrobel asked when the new Fire Chief will start; it was noted by the Mayor that James Katona will start on January 27, 2020 as Acting Chief then will be the Fire Chief on March 17, 2020 upon the retirement of Chief Vack

Motion carried unanimously 6-0

**Item 9-B-Mayoral Appointments – Department Heads, Committees, Consultants**

Note: The Mayor can make a motion and recommendation for Department Head appointments but is unable to vote on any of the appointments for the first 30 days from the Oath of Office. If an appointee doesn’t receive 4 positive votes, the employee will stay in their position until they are reappointed or replaced.

**Resolution 01-06-20-04**

Motion by Martin  
Supported by Maul

RESOLVED, to appoint James Katona as Acting Fire Chief & Civil Defense Director at the annual salary of $65,000 until Chief Vack retires as recommended by the Mayor.

Motion carried unanimously 5-0  
Mayor Hammond abstained

**Resolution 01-06-19-05**

Motion by Wrobel  
Supported by Bergeron

RESOLVED, to appoint Glen Hoffman as Chief of Police at the annual salary of $87,600 as recommended by the Mayor.

Motion carried unanimously 5-0  
Mayor Hammond abstained
Resolution 01-06-20-06

Motion by Martin
Supported by Wrobel

RESOLVED, to appoint Justin Danosky as DPS Director and Street Administrator at the annual salary of $65,000 as recommended by the Mayor.

Motion carried 4-1 with Maul voting no
Mayor Hammond abstained

Resolution 01-06-20-07

Motion by Wrobel
Supported by Maul

RESOLVED, to reappoint Meaghan Bachman as City Clerk at the annual salary of $61,812 as recommended by the Mayor.

Motion carried unanimously 5-0
Mayor Hammond abstained

Resolution 01-06-20-08

Motion by Martin
Supported by Wrobel

RESOLVED, to appoint Joanne Beard as City Treasurer and City Fiscal Officer at the annual salary of $65,000 as recommended by the Mayor.

Motion carried 4-1 with Maul voting no
Mayor Hammond abstained

Resolution 01-06-20-09

Motion by Martin
Supported by Wrobel

RESOLVED, to reappoint Liz Hendley as Economic Development Director at the annual salary of $61,812 as recommended by the Mayor.

Motion carried 4-1 with Maul voting no
Mayor Hammond abstained
**Resolution 01-06-20-10**

Motion by Martin  
Supported by Wrobel  

RESOLVED, to reappoint Rodney Wade as Recreation Director and Senior Citizen Advisor at the annual salary of $67,000 as recommended by the Mayor.  

Motion carried unanimously 5-0  
Mayor Hammond abstained  

**Resolution 01-06-20-11**

Motion by Martin  
Supported by Wrobel  

RESOLVED, to appoint WCA Assessing as City Assessors as recommended by the Mayor.  

Motion carried unanimously 5-0  
Mayor Hammond abstained  

**Resolution 01-06-20-12**

Motion by Martin  
Supported by Bergeron  

RESOLVED, to appoint Matt Zick of Zick Law Office as the City Attorney as recommended by the Mayor.  

Motion carried 4-1 with Maul voting no  
Mayor Hammond abstained  

**Resolution 01-06-20-13**

Motion by Maul  
Supported by Wrobel  

RESOLVED, to appoint the below individuals to the various committees and commission as recommended by the Mayor.

<table>
<thead>
<tr>
<th>Committees and Consultant Appointments 2020</th>
<th>Committee/Consultant</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Huron Valley Authority - Representative</td>
<td>Mark A. Hammond, Mayor</td>
</tr>
<tr>
<td>Alternate</td>
<td>Justin Danosky, DPS Director</td>
</tr>
<tr>
<td>Mutual Aid/DRANO Representative</td>
<td>Mark A. Hammond, Mayor</td>
</tr>
<tr>
<td>Alternate</td>
<td>Ken Wrobel, Council</td>
</tr>
<tr>
<td>Downriver Community Conference - Representative</td>
<td>Mark A. Hammond, Mayor</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Alternate</th>
<th>Ken Wrobel, Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>33rd District Court Representative</td>
<td>Ken Wrobel, Council</td>
</tr>
<tr>
<td>Alternate</td>
<td>VACANT</td>
</tr>
</tbody>
</table>

| Community Development Block Grant - Representative | James Martin, Council |
| Alternate | Meaghan Bachman, City Clerk |

| Huron River Watershed - Representative | James Martin, Council |
| Alternate | VACANT |

| Alliance of Downriver Watersheds - Representative | Justin Danosky, DPS Director |
| Alternate | Meaghan Bachman, City Clerk |
| Alternate | Liz Hendley, Economic Development Director |

| City Engineer | Charles E. Raines Company |
| Planning Consultants | McKenna Associates |
| City Auditors | Yeo & Yeo |
| Official Newspaper | Heritage News Herald |
| City Health Officer | Dr. Patterson |

Motion carried unanimously 5-0
Mayor Hammond abstained

**Item 9-C-Budget Amendment Resolution**

**Resolution 01-06-20-14**

Motion by Wrobel
Supported by Martin

RESOLVED, WHEREAS the City of Flat Rock’s **Community Center Operating Fund** has a $5,769.00 deficit fund balance on June 30, 2019; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the City of Flat Rock’s legislative body adopts the the City of Flat Rock **Community Center Operating Fund** Deficit Elimination Plan;

BE IT FURTHER RESOLVED that the City of Flat Rock’s Treasurer submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Motion carried unanimously 6-0
Item 9-D-Approval of SHVUA 2020 Sewage Disposal System Improvement and Refunding Bonds

Resolution 01-06-20-15

Motion by Martin
Supported by Bergeron

RESOLVED, WHEREAS, the Cities of Flat Rock, Gibraltar and Woodhaven in the Charter County of Wayne, the Charter Townships of Brownstown, Huron and Van Buren in the Charter County of Wayne, and the Village of South Rockwood in the County of Monroe (collectively, the “Constituent Municipalities”), have established the South Huron Valley Utility Authority (the “Authority”), as an authority organized under the provisions of Act 233, Public Acts of Michigan, 1955, as amended (“Act 233”); and

WHEREAS, Act 233 empowers the Authority to furnish sewage disposal service and to acquire, own, improve, enlarge and extend a sewage disposal system; and

WHEREAS, Act 233 empowers the Authority to finance the acquisition, construction and equipping of sewage disposal system improvements; and

WHEREAS, a contract among the Constituent Municipalities and the Authority (the “Contract”) for the acquisition, construction, furnishing and equipping of improvements to the Authority’s sewage disposal system, consisting generally of headworks and plant-wide repairs and improvements; civil, structural, architectural, roof and masonry renovations; replacement or improvements of process, mechanical, electrical, I&C and SCADA equipment; collection system renovations including flow meter replacement; and installation of a permanent biosolids dewatering equipment, together with all necessary appurtenances and attachments thereto (the “Improvements”) has been prepared and accompanies this resolution; and

WHEREAS, certain of the Constituent Municipalities and the Authority have previously entered into a prior contract dated as of September 1, 2010 wherein the Authority agreed to acquire and construct improvements to the System (the “2010 Contract”); and

WHEREAS, pursuant to the 2010 Contract, the Authority issued bonds denominated 2010 Sewer System Improvement Bonds (General Obligation Limited Tax), dated December 22, 2010 in the original principal amount of $1,600,000 (the “Prior Bonds”); and

WHEREAS, the Contract, pursuant to authority of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”) and Act 233, will provide for the refunding of the Prior Bonds to achieve debt service savings and for other details in connection therewith (the “Refunding”, together with the Improvements, is the “Projects”); and

WHEREAS, the Contract provides for the issuance of bonds by the Authority to pay all or part of the costs of the Projects (the "Bonds").

NOW, THEREFORE, BE IT RESOLVED THAT:
1. The Contract is hereby approved and confirmed and the Mayor and the Clerk of the City are hereby authorized and directed to execute, seal and deliver the Contract for and on behalf of the City; provided, however, that the Contract shall not become effective until the expiration of forty-five (45) days after the date of the publication of the notice attached hereto as Exhibit A as a display
advertisement of at least one-quarter (1/4) page size in one or more newspapers of general circulation within the territory encompassed by the Authority, which manner of publication is deemed by the City Council to be the most effective manner of informing the taxpayers and electors of the City of the details of the proposed Contract and the rights of referendum thereunder.

2. The City covenants to take or abstain from taking all actions required by the Internal Revenue Code of 1986, as amended (the "Code"), and regulations thereunder as may be necessary to retain for the interest on the Bonds from the exclusion of interest from adjusted gross income for federal income tax purposes.

3. The Clerk (or the Clerk's designee), is hereby directed to publish the attached notice as soon as possible after the adoption hereof in substantially the form attached, with such changes as shall be approved by the Clerk or the Clerk's designee, and upon the advice of bond counsel to the Authority, so as to permit the Bonds to be issued as contemplated herein. The Clerk may agree to publish the attached notice pursuant to this Section jointly with the clerk of the other Constituent Municipalities provided that the attached notice shall appear in a newspaper having a general circulation in the City.

4. The Chief Administrative Officer is authorized to file a Qualifying Statement with the Michigan Department of Treasury (the "Department") in accordance with Act 34, or take such other actions and file such other documents as are appropriate to obtain “qualified status” under Act 34. In the event that the City is not granted qualified status by the Department, the Chief Administrative Officer is hereby authorized to file for prior approval of the bonds from the Michigan Department of Treasury and to pay the fees relating thereto. The Chief Administrative Officer is further authorized to apply for any waivers or other orders from the Department as may be necessary or advisable to issue, sell and deliver the bonds as contemplated herein and to pay any filing fees related thereto.

5. The Mayor, City Treasurer, and City Clerk is each individually hereby authorized and directed to approve the circulation of a preliminary official statement and a final official statement describing the Bonds and to execute a final official statement on behalf of the City.

6. If the City is determined to be an obligated party by bond counsel to the Authority, then the City shall enter into an undertaking for the benefit of the holders and beneficial owners of the Bonds (the “Undertaking”) and shall comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission regarding continuing disclosure obligations. The Mayor, City Treasurer, and City Clerk each is authorized to execute and deliver the Undertaking on behalf of the City.

7. Any officer of the City as may be appropriate is each hereby authorized and directed to take such further steps and actions as are necessary or desirable to enable the Authority to issue the Bonds for and on behalf of the City as contemplated herein.

8. The City has been advised that the Authority has retained Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield") as its bond counsel in connection with the Bonds and the City hereby consents to the representation of the Authority by Miller Canfield.

Motion carried unanimously 6-0
Item 9-E-Purchase of Two Water Meters

**Resolution 01-06-20-16**

Motion by Bergeron
Supported by Martin

RESOLVED, to approve the purchase of two water meters to be installed at pit locations for Deerfield Estates. The total cost of the meters is $8,300.00.

Motion carried unanimously 6-0

Item 9-F-Payment to G.V. Cement for Concrete Repairs

**Resolution 01-06-20-17**

Motion by Wrobel
Supported by Martin

RESOLVED, to approve payment in the amount of $47,317.02 to G.V. Cement for Concrete Repairs.

Motion carried unanimously 6-0

10. **CITIZENS TO BE HEARD:**

   None

11. **LATE CORRESPONDENCE:**

   None

**CLOSED SESSION**

ITEM A – Personnel Matters - Requested by Employee of the City

**Resolution 01-06-20-18**

Motion by Martin
Supported by Bergeron

RESOLVED, to convene into closed session to discuss personnel matters requested by an employee of the City.

Motion carried unanimously 6-0
**Resolution 01-06-20-19**

Motion by Wrobel  
Supported by Martin  

RESOLVED, to reconvene into open session.  

Motion carried unanimously 6-0

**VOTE ON RESOLUTION**

**Resolution 01-06-20-20**

Motion by Wrobel  
Supported by Maul  

RESOLVED, to concur with the recommendation of the Mayor and grant a one-time severance package to Deputy Chief Nicole Ford, to consist of ninety days salary.  

Motion carried unanimously 6-0

12. **ADJOURNMENT:**

**Resolution 01-06-20-21**

Motion by Wrobel  
Supported by Martin  

RESOLVED, to adjourn the regular City Council meeting of January 6, 2020 at 8:30 p.m.  

Motion carried unanimously 6-0

________________________________________
MARK A. HAMMOND, MAYOR

________________________________________
MEAGHAN K. BACHMAN, CITY CLERK

Approved as presented at the January 21, 2020 Regular City Council Meeting