

COUNCIL PROCEEDINGS
CITY OF FLAT ROCK, MICHIGAN
TUESDAY, DECEMBER 20, 2011

The regular meeting of the Flat Rock City Council convened at the Municipal building on the above date at 7:30 p.m.

ROLL CALL OF MEMBERS:

PRESENT: Mayor Dropiewski, Council Members Gagne, Martin, and Painter

ALSO PRESENT: DPS Director Hammond, Treasurer Lambrix, City Attorney Grunow, Fire Chief Vack, Police Chief Rossow, and Recreation Director Pawlukiewicz

ABSENT: Council Members Wrobel, Tefend and Moore

[12-20-01] Motion by Painter, supported by Martin to excuse the absent members.
Motion carried unanimously.

APPROVAL OF MINUTES:

[12-20-02] Motion by Gagne, supported by Martin to approve the minutes from the December 5, 2011 and December 12, 2011 meetings as presented. Motion carried unanimously.

PRESENTATION OF PLAQUE:

Mayor Dropiewski presented Council member Painter with a plaque from the city in honor of his time served as a council member and thanked Painter for his wisdom and dedication to the residents.

CHRISTMAS DECORATING CONTEST AWARDS:

Sue Farrar and Avis King of the Beautification Commission announced the winners of the Christmas decorating contest.

Winners for Businesses: Michael's on the River and Royal Arc Welding. Honorable Mention for Flat Rock Historical Commission

Winner for Residential: David and Claudia Van Hill, John and Jennifer Marcon, John and Andrea Bergeron, Kristy Cachia, Stephen and Amanda Moore, and Jeff and Marilyn Gilliland.

Mrs. Farrar thanked DTE for their contribution of \$225 for the prize money. She congratulated all of the winners.

CITIZENS TO BE HEARD:

Gary Borden wanted to wish mayor, council, city employees and residents a merry Christmas and Happy New Year. He also wanted to wish Lorene Butski's son and Donna Sype's son a quick recovery from recent medical issues. Mr. Borden announced that the 2012 Riverfest

will be held on September 15 and 16, 2012. He stated that with the event being two days the need for volunteers will be greater and anyone interested should contact the Clerk's Office.

REPORTS FROM DEPARTMENT HEADS: None

REPORTS FROM COUNCIL MEMBERS:

Council member Gagne spoke of the letter from Economic Development Director George Mans regarding Auto Alliance's award of a MEGA grant from the State of Michigan for the expansion at their plant. Gagne wished everyone a merry Christmas and happy new year.

Council member Martin wished everyone a safe and merry Christmas and happy new year. He thanked council member Painter for his service to the city.

Council member Painter also wished everyone a merry Christmas and happy new year. He stated that he appreciated the residents to allow him to serve this community and that he will be around.

MAYOR'S COMMENTS:

Dropiewski sent well wishes to the Butski and Sype families on their recoveries. He also sent greetings to the 2nd graders that toured city hall the previous week that were watching the meeting. He gave his best wishes to Painter and Tefend as they finish their terms. He also welcomed the new members to council, Gary Borden and Debbie Wilkins as they begin their terms in January. He wished everyone a merry Christmas and happy new year.

UNFINISHED BUSINESS:

ITEM A – CITY OF DETROIT WATER SERVICE CONTRACT

12-20-03 Motion by Martin, supported by Gagne to approve the amendment as presented.

Gagne questioned if there were any "loop holes" in the minimum amount stated in the amendment based on the peak day. Dropiewski explained that the minimum amount is based on an analysis of the past 2 year's usage which is down due to AAI not having a second shift. He explained that the negotiating team felt it was a reasonable peak amount.

Motion carried unanimously.

ITEM B – PAYMENT #2 FOR PAVEMENT REPAIRS AT WATER BREAKS

Letter from City Engineer to approve payment to GV Cement in the amount of \$15,434.25 for the pavement repairs at water breaks (2011)

12-20-04 Motion by Painter, supported by Martin to approve payment as presented. Motion carried unanimously.

NEW BUSINESS:

ITEM A – ANNUAL REPORT JUNE 30, 2011

Mike Georges of Hungerford and Company presented the annual financial report for fiscal year ended June 30, 2011. Mr. Georges reviewed the major components of the statements. He stated that the city received a clean opinion, which is the best report from an auditor. He thanked Treasurer Debbie Lambrix and her staff for helping with the audit.

ITEM B – AMENDMENT TO ZONING ORDINANCE/BED AND BREAKFAST USES:

12-20-05 Motion by Painter, supported by Martin to suspend the first reading of the ordinance. Motion carried unanimously.

ITEM C – AMENDMENT TO TIFA BY-LAWS:

Letter from City Attorney regarding the TIFA Board's request to change the by-laws to state that the regular meetings will be held quarterly in the months of January, April, July and October each year, with the annual meeting held in July.

12-20-06 Motion by Gagne, supported by Martin to amend the TIFA by-laws as presented. Motion carried unanimously.

ITEM D – REQUEST FROM FIRE CHIEF TO BID GRANT ITEMS

Letter from Chief Vack requesting permission to purchase/bid for various items that will be covered through AFG federal grant funds for 95% of the cost. Total share of the City's will be \$4,102 for items supplied by a single source distributor. Chief Vack is also requesting to bid several other items under the same grant.

12-20-07 Motion by Painter, supported by Martin to approve the request as submitted. Motion carried unanimously.

CORRESPONDENCE:

Letter from Walter Masson resigning from the Historical Commission with regrets.

LATE CORRESPONDENCE:

ITEM A – CATERING CONTRACT

Letter from City Attorney regarding the catering contract at the Community Center with Truly Gourmet. The changes are the percentage of split on the catering menu/food add-on items not part of the 60/40 percentage split for catering menus and packages changed from 65% to 66% to the contractor. Second, the percentage being paid to Flat Rock by the contractor for outside catering revenue has been decreased from 10% to 5%. Lastly, the agreement continues until December 31, 2013.

12-20-08 Motion by Martin, supported by Gagne to approve the contract as presented. Motion carried unanimously.

ITEM B – MEMO FROM MAYOR REGARDING REC CENTER REVENUE PLAN –
PHASE 1

Memo from the mayor requesting to make the Aquatics Manager and Banquet Assistant positions full time. He stated that the Aquatics Manager would be an incremental cost of roughly \$16,000, which would be covered with the additional private lessons given. The Banquet Assistant position would be an incremental cost of approximately \$12,000. If the banquet hall booked 1 or 2 large events from this person it would more than cover that cost. He further explained that the recreation center needs to run like a business and that for every \$1 of revenue generated that would give \$1 back to the city to spend elsewhere.

12-20-09 Motion by Gagne, supported by Painter to approve the recommendation as presented. Motion carried unanimously.

ITEM C – MEMO FROM MAYOR REGARDING DDA APPOINTMENT

Memo from the mayor requesting the appointment of Shayla Hopper, co-owner of Strands, to the DDA.

12-20-10 Motion by Painter, supported by Martin to approve the appointment as presented. Motion carried unanimously.

ADJOURNMENT:

12-20-11 Final motion by Painter, supported by Martin to adjourn the regular meeting at 7:57 pm. Motion carried unanimously.

JONATHAN D. DROPIEWSKI, MAYOR

DEBRA LAMBRIX, TREASURER

Date: _____
Approved