

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN**

**MONDAY, JUNE 6, 2016**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT: Mayor Dropiewski, Council Members: Bergeron, Little, Martin, Thomas, and Wrobel

ALSO PRESENT: City Attorney David Grunow, City Clerk Meaghan Bachman, Fire Chief Bill Vack, Police Chief John Leacher, Department of Public Service Director Matt Sype, Recreation Director Rodney Wade, Treasurer Brian Marciniak, and Economic Development Director Liz Hendley

**Resolution 06-06-01**

Motion by Martin  
Supported by Bergeron

RESOLVED, that Flat Rock City Council hereby excuses Council Member Tefend as absent at the regular City Council meeting of June 6, 2016

Motion carried unanimously 6-0

**3. APPROVAL OF MINUTES:**

**Resolution 06-06-02**

Motion by Bergeron  
Supported by Thomas

RESOLVED, to approve the minutes of the regular City Council meeting of May 16, 2016 as presented

Motion carried unanimously 6-0

**4. CITIZENS TO BE HEARD:**

Sue Farrar of the Beautification Commission spoke of the Spring City Wide Garage Sale. She noted approximately 130 permits were sold and 3 PODS were filled. Commissioner Farrar presented the volunteers of the sale with Certificates of Appreciation. Mayor Dropiewski presented Sue Farrar with a Certificate of Appreciation and thanked her for all the hard work she contributes to the sale.

Historic Commissioner Lila Fedokovitz spoke of the recent vandalism of the historic tombstones at Vreeland Cemetery. She thanked the public for their support and help finding the

vandals. She noted the repair of the tombstones will require a contractor in a specialized field to fix them.

**5. REPORTS FROM DEPARTMENT HEADS:**

Recreation Director Rodney Wade noted the youth basketball early bird sign up has been extended through the end of June 2016.

Fire Chief Bill Vack spoke on behalf of Building Director Larry Dishaw. He gave several project updates such as: City Hall Front Entrance Project, Bradbury Park Street Lighting, Meijer Project. Councilmember Martin asked when the City Hall steps will be poured; Chief Vack noted he wasn't sure of an exact date but the contractor communicated to Director Dishaw the steps may be poured this week. Councilmember Martin also asked the status of Riverside Apartments on Huron River Drive; Chief Vack noted the property has been vacant well over two years and in violation with the Zoning Ordinance. He noted the owner donated the property to a non-profit and the City is working on figuring out the details. He noted the grass will be cut shortly. Chief Vack spoke of updates on the Fire end such as the Summer Blast setup

City Clerk Meaghan Bachman spoke of the upcoming Primary Election on August 2, 2016 and reminded voters Absentee Ballot Applications are available.

**6. REPORTS FROM COUNCIL MEMBERS:**

Council Member Wally Little spoke of a note from a concerned citizen that lives on West Huron River Drive regarding stumps at Huroc Park asking if they can be removed. He noted the curb on Telegraph between Arsenal and West Huron River Drive is a concern, the sidewalk at the Maintenance Building is deteriorating, and trees are growing on the bike path near St. Roch's Church. Councilmember Little asked if no parking signs will be ready for Summer Blast.

Council Member John Bergeron asked about the overgrown Bike Path near the BP Gas Station.

Council Member Jim Martin noted he was at the 8<sup>th</sup> grade graduation and Simpson Choir performance. He noted the great talent of the students and wanted to acknowledge them. He wished the 8<sup>th</sup> graders and Seniors the best of luck.

Council Member Ken Wrobel noted how nice the Memorial Day Parade was and the turnout was good. He thanked all who participated in the parade. Councilmember Wrobel asked Director Sype if DPS employees will start working on the weekends.

Council Member Dawn Thomas wished all a Happy Father's Day. She reminded residents to keep their cars locked and noted her Father's car and Son's car was broken into.

**7. MAYOR'S COMMENTS:**

Mayor Dropiewski noted what a pleasure and honor it was to speak in the Memorial Day Parade. He noted it was a good turnout and the service was very nice.

The Mayor congratulated the Relay for Life on a successful event on Friday. He noted the weather didn't hold so the luminary will be held at a future date.

Mayor Dropiewski congratulated the Class of 2016 and noted what a great class it was and wished them well. He noted Rodney Wade was the speaker and did a great job.

The Mayor announced per social media, Meijer grand opening will be August 14<sup>th</sup> at 6:00 AM.

Mayor Dropiewski spoke of the traffic light on Will Carleton and Telegraph. He noted the many complaints regarding backups. He noted the City of Flat Rock doesn't control the light timing at this intersection. He noted many request have been made to Wayne County, MDOT, and Representatives to look into the timing and hopefully a long term solution will be found.

**8. UNFINISHED BUSINESS:**

None

**9. NEW BUSINESS**

**Item 9-A-Reappointments/Appointments to the Downtown Development Authority**

**Resolution 06-06-03**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the reappointments/appointments to the Downtown Development Authority as follows:

- Michael S. Crowder (reappointment) – term to expire on 6/13/2020
- Carl Crook (new appointment) – term to expire 6/13/2020

Motion carried unanimously 6-0

**Item 9-B-Budget Amendments for Fiscal Year 2015/2016**

**Resolution 06-06-04**

Motion by Thomas  
Supported by Bergeron

RESOLVED, to approve the Budget Amendments for Fiscal Year 2015/2016 as follows:

Note: these are only accounting changes and do not effect Fund Balance or actual year-end results

General Fund - Revenues	
Current Property Taxes	\$53,000
State Reimbursement - Elections	\$14,000
Other Income (Ins Rebates)	\$32,000
Financing Proceeds - Fire	\$164,000
Building & Safety - Permits	\$50,000
DPS - Sale of Fixed Assets	\$5,000
DPS - Misc Reimbursements	\$9,000
DPS - Equipment Rental	\$7,000
General Fund - Expenditures	
Capital Outlay - Fire	\$166,000

Attorney - Labor Negotiations	\$70,000	
General Operations - Various (incl Utilities & Maint)		\$200,000
District Court	\$10,000	
Transfer to Community Center	\$136,000	
Mayor & Council	(\$14,000)	
Assessor Salary	(\$16,000)	
Treasurer Dept - Wages	(\$17,000)	

General Fund - Expenditures (Continued)

Police - Health Insurances	(\$126,000)
Police -Wages	(\$44,000)
DPS - Wages	(\$9,000)
DPS - Insurances	(\$22,000)

Community Center	
Transfer from General Fund	\$136,000
Banquet Sales	(\$100,000)
Community Center Passes	(\$25,000)
Reimbursement from CDBG	(\$11,000)

Motion carried unanimously 6-0

**Item 9-C- Historical District Budget for Fiscal Year 2016/2017**

**Resolution 06-06-05**

Motion by Martin  
Supported by Thomas

RESOLVED, to approve the Historical District Budget for Fiscal Year 2016/2017

Motion carried unanimously 6-0

**Item 9-D- Request to set two (2) CDBG Public Hearings to transfer Project Funds from Program Year 2015**

**Resolution 06-06-06**

Motion by Martin  
Supported by Wrobel

RESOLVED, to approve the request to set two (2) CDBG Public Hearings to transfer Project Funds from Program Year 2015 for the purpose of reallocating funds to purchase a seven (7) passenger van for the Senior/Community Center

Motion carried unanimously 6-0

**Item 9-E- Progress Payment No. 1 – Woodruff Road Chip Sealing – Highway Maintenance and Construction Co.**

**Resolution 06-06-07**

Motion by Thomas

Supported by Martin

RESOLVED, to approve Progress Payment No. 1 – Woodruff Road Chip Sealing – Highway Maintenance and Construction Co. \$84,402.40

Motion carried unanimously 6-0

**Item 9-F- Traffic Control Order - 16-001 – Woodruff Road from E. Huron River Drive to Olmstead**

**Resolution 06-06-08**

Motion by Martin  
Supported by Bergeron

RESOLVED, to approve Traffic Control Order 16-001 – Woodruff Road from E. Huron River Drive to Olmstead; commercial motor vehicles (as defined in sec. 257.7a of the Michigan Motor Vehicle Code), except school busses, be prohibited on Woodruff Road from Olmstead Road to the east City limit. Signage appropriately placed in accordance with the Michigan Manual of Uniform Traffic Control Devices. The City has recently had Woodruff Road graded and chip sealed at considerable expense and it is the opinion of Mr. Russ Wittman, P.E. of Charles E. Raines Company (City Civil Engineering Company) that minimizing truck traffic will "improve the life of the new road surface."

Motion carried unanimously 6-0

**Item 9-G-Installation of DPS Yard Fence**

**Resolution 06-06-09**

Motion by Bergeron  
Supported by Wrobel

RESOLVED, to approve the installation of 109 feet of 6 foot tall chain link fence and two gates to close off access to the yard at the DPS yard on Arsenal Rd., to prevent unauthorized dumping. The proposal will be awarded to Owens Fence (Council approved to wave the bidding process), at \$5,950.00 for enclosing the front, and an additional \$1200.00 to install four bollards (crash poles) to protect the rolling gate when in the open position. The total for this work is \$7150.00. Owens Fence also has provided a quote to install as an option, fencing down the south property line and two small sections at the southeast corner of the property and the northeast corner of the building, completely enclosing the property to minimize unauthorized entry, reducing exposure to liability. This option would cost an additional \$3,500.00. The additional option was approved by Council.

Motion carried unanimously 6-0

**Item 9-H- General Agreement – Lexis Nexis Claims Solutions, Inc. and Flat Rock Police Department**

**Resolution 06-06-10**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the General Agreement with Lexis Nexis Claims Solutions, Inc. and Flat Rock Police Department

Motion carried unanimously 6-0

**10. CITIZENS TO BE HEARD (ADDITIONAL COMMENTS):**

Resident Terry Farrar spoke of no parking signs that are needed at Huron Woods Phase II. He spoke of concerns of increased traffic and needed traffic lights on streets near Meijer.

**11. LATE CORRESPONDENCE:**

**Item 11-A- Activity Deck for Splash Pad Project**

**Resolution 06-06-11**

Motion by Martin  
Supported by Thomas

RESOLVED, to approve the construction of an 8 foot (beyond cross axis) activity deck of existing splash pad and walkway in the amount of \$9,965.00; and

BE IF FURTHER RESOLVED, G.V. Cement has agreed to extend their contract to supply the cement for this project

Motion carried unanimously 6-0

**12. ADJOURNMENT:**

**Resolution 06-06-12**

Motion by Thomas  
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of June 6, 2016 at 8:08 PM

All voting yes; motion carried unanimously 6-0

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**JONATHAN DROPIEWSKI, MAYOR**

DATE: \_\_\_\_\_  
**Approved**

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**MEAGHAN K. BACHMAN, CITY CLERK**

