

REGULAR COUNCIL PROCEEDINGS

CITY OF FLAT ROCK, MICHIGAN

MONDAY, JUNE 2, 2014

The regular meeting of the Flat Rock City Council convened at the Municipal Building on the above date at 7:30 p.m.

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL OF COUNCIL MEMBERS:**

PRESENT: Mayor Dropiewski, Councilmembers: Beller, Bergeron, Martin, Tefend, Thomas and Wrobel

ALSO PRESENT: Fire Chief Bill Vack, Interim Police Chief Jeff Metz, Building Director Bernie Ciupak, Recreation Director Joann Pawlukiewicz, Treasurer Brian Marciniak, Attorney David Grunow and Clerk Meaghan Bachman

3. **APPROVAL OF MINUTES:**

Resolution 06-02-01

Motion by Martin
Supported by Wrobel

RESOLVED, to approve the minutes of the regular City Council meeting of May 19, 2014 as presented

Motion carried unanimously

4. **CITIZENS TO BE HEARD:**

DDA Chairman Joe Pagano announced upcoming events sponsored by the DDA. He noted upcoming LED street light changes on Telegraph Road (North side of town by viaduct). Mr. Pagano also reported on future updates with streetscaping within the downtown area. He noted improvements in signage in downtown area with dividing areas of the community.

5. **REPORTS FROM DEPARTMENT HEADS:**

Brian J. Marciniak, Treasurer announced the category 3 EVIP was accepted by the state and will be posted on the city website as required. He noted the EVIP open items are complete and received approval. The Treasurer noted the budget will be completed shortly. He noted the 2013 tax roll is in the final stages with Wayne County and the 2014 roll should be received from the county soon.

Bernie Cuipak, Building Director noted department and permit activity. Councilman Martin asked about the grass at the apartment building on Huron River Drive. Bernie noted the process has begun on notices.

Recreation Director Joanne Pawlukiewicz announced the newsletter went out to residents and programs begin June 16, 2014. She noted safety town registration will open on June 16, 2014. Director Pawlukiewicz thanked the Jr. Recreators for volunteering their town to assist the program directors and noted how much they help out. She announced the Lake Erie Monarchs Baseball

Teams upcoming schedule. She noted softball season starts June 9, 2014. Director Pawlukiewicz announced Kids Fest on June 7, 2014 from 11:00 am – 3:00 pm.

City Clerk Meaghan Bachman noted absentee voter application will be sent out this week and spoke of the upcoming election.

DPS Director Matt Sype updated the council on the Gibraltar Road construction project and noted the construction isn't in Flat Rock but at the border. He noted the Telegraph and Arsenal Road sanitary sewer project is going well.

Interim Police Chief Jeff Metz noted the Memorial Day parade was a great success and appreciates the Veterans and groups who participated. He noted Wayne County had a "click it or ticket" (funded by grants) detail in Flat Rock last week. Metz spoke of his attendance at the Flat Rock Towers meeting, "Tea at the Towers". He noted the drug take back box in the police department lobby for prescription medications. Interim Chief Metz reminded residents to obey the speed limits and traffic laws.

Fire Chief Bill Vack noted application approval is needed for the Country Blast in the Park Fireworks show. The following motion was made:

Resolution 06-02-02

Motion by Dropiewski
Supported by Thomas

RESOLVED, to approve the application for the fireworks display that will be part of the Country Blast in the Park on June 13, 2014; The operator is the same person used for several years and has always prepared and conducted the displays with the upmost safety and in accordance with the requirements of the NFPA 1123

Motion carried unanimously

6. REPORTS FROM COUNCIL MEMBERS:

Councilwoman Dawn Thomas wished her son a happy birthday (last Saturday). She thanked all who attended Gary Borden's Celebration of Life to celebrate his memory. Councilwoman Martin welcomed back Councilman Tefend. She hoped all had a restful Memorial Day. Councilwoman Martin thanked all the city employees for their hard work and thanked them for all they do.

Councilman John Bergeron welcomed back Councilman Tefend. He thanked all the veterans and noted the Memorial Day Parade was great. He thanked them for their service.

Councilman Ken Wrobel welcomed Councilman Tefend back. He thanked all the veterans for their service.

Councilman Jim Martin welcomed Councilman Tefend back. He thanked the veterans for their service.

Councilman Ricky Tefend noted he is glad to be back on council. He noted he wished it was under different circumstances and Gary Borden was a friend of his and a neighbor. Rick noted his children will miss him as well.

7. **MAYOR'S COMMENTS:**

Mayor Dropiewski reminded residents that pool installations must have permits even if they are inflatable or temporary and are subject to all the rules and regulations. He noted it is a public safety concern and residents should comply with the regulations. Mayor Dropiewski noted tick season is in full bloom and to be aware of ticks.

Mayor Dropiewski spoke of the silica mine south of Flat Rock and noted his concern regarding more trucks. He noted a designated truck route could be established through town. He noted to begin the process a study should be conducted. The Mayor made the following resolution:

Resolution 06-02-03

Motion by Dropiewski
Supported by Beller

RESOLVED, to allow the city engineer to conduct a traffic study for the purpose of establishing a truck route due to the potential of increased truck traffic from the silica mine and issues from gravel haulers

Motion carried unanimously

Mayor Dropiewski spoke of the fountain in town and noted we haven't been able to run it due to various issues. He has been working on a splash pad and obtained \$60,000 in grant money. One grant is a Wayne County grant and we must go out to bid for the project. The following motion was made:

Resolution 06-02-04

Motion by Dropiewski
Supported by Tefend

Discussion: Councilman Martin asked where the project will be located; Mayor noted the potential area might be on the other side of the warming building. The Mayor noted issues with the current ice rink and why the splash pad wouldn't work in the rinks location. Discussions included other uses for the ice rink and solutions. Martin asked about the design of the splash pad. Wrobel noted he would like to see the bids when they come in.

RESOLVED, to seek bids for the grant funded splash pad project

Motion carried unanimously

Mayor Dropiewski spoke of the staffing level and work load of the building department and noted the building director would like to advertise for a part-time building inspector/ordinance officer. He noted no hiring would be done until the budget process is complete and the position will generate revenue with violations. The following resolution was made:

Resolution 06-02-05

Motion by Dropiewski
Supported by Thomas

Discussion: Councilman Wrobel asked the hours of this position and noted night and weekend hours might be something to consider with ordinance enforcement

RESOLVED, to allow the building director to advertise for a part-time building inspector/ordinance officer

Motion carried unanimously

Mayor Dropiewski noted approval is needed for special licenses for beer and wine sales at the ball fields. He noted the city would like to apply for twelve (12) special event licenses as a hedge against turnaround time from the State of Michigan. The following resolution was made:

Resolution 06-02-06

Motion by Dropiewski
Supported by Martin

RESOLVED, to allow the city to apply for twelve (12) special event licenses (beer and wine) through the State of Michigan

Motion carried unanimously

Mayor Dropiewski noted clay is needed for the ball field and the DPS director needs 40 tons of clay. Councilman Wrobel asked the cost; response \$100 per ton. The following motion was made:

Resolution 06-02-07

Motion by Wrobel
Supported by Martin

RESOLVED, to allow the purchase of forty (40) tons of clay at the purchase price of \$100 per ton

Motion carried unanimously

Mayor Dropiewski noted Alex Hassel will be recognized at an upcoming council meeting due to his efforts revitalizing the playscape. He worked on the placescape as an eagle project and did a wonderful job. Councilman Beller asked all to keep an eye on the playscape and asked if children over the age of 12 or destructive activities are taking place to report it. Mayor Dropiewski concurred with Bellers' request and noted a note will go home with the school kids regarding the parks.

8. NEW BUSINESS

Item 8-A- Public hearing for Single Premises Special Assessment Roll to be placed on the July 2014 summer tax statements

Resolution 06-02-08

Motion by Martin
Supported by Beller

RESOLVED, to open the public hearing for Single Premises Special Assessment Roll to be placed on the July 2014 summer tax statements

Motion carried unanimously

Public hearing was opened for public comment – Mayor Dropiewski asked if anyone wished to comment

- No public comments were made
- Councilman Wrobel asked if the majority of parcels on the list are delinquent water bills (response, yes)

Resolution 06-02-09

Motion by Martin
Supported Beller

RESOLVED, to close the public hearing for single premises special assessment roll to be placed on the July 2014 summer tax statements

Motion carried unanimously

Resolution 06-02-10

Motion by Martin
Supported Beller

RESOLVED, to approve the single premises special assessment roll to be placed on the July 2014 summer tax statements

Motion carried unanimously

Item 8-B-Appointment of Economic Development Director

Resolution 06-02-11

Motion by Dropiewski
Supported by Beller

Discussion: Several Councilmembers asked questions regarding the position such as salary comparison with other department heads and communities, if the position is needed fulltime, what her plans are for the future, if DDA and TIFA approved her salary; the Mayor responded to the questions

RESOLVED, to appoint Elizabeth Hendley as the full time Economic Development Director with an annual salary of \$60,000

Motion carried 4-3 with Bergeron, Martin and Wrobel voting no

9. NEW BUSINESS:

Item 9-A-Request to hold a public hearing for the 2014-2015 proposed budget on Monday, June 16, 2014

Resolution 06-02-12

Motion by Wrobel
Supported Thomas

RESOLVED, to approve the request to hold a public hearing for the 2014-2015 proposed budget on Monday, June 16, 2014

Motion carried unanimously

Councilman Martin made a motion to increase the salaries to the Fire Chief and Recreation Director to \$60,000 a year. He noted the last four (4) employees were hired at \$60,000. He noted they are long time employees and wages were frozen and they should make the same as the new hires.

Resolution 06-02-13

Motion by Martin
Supported Tefend

RESOLVED, to increase the salary of Fire Chief Bill Vack and Recreation Director Joann Pawlukiewicz to \$60,000 annually, effective June 2, 2014

Discussion: Councilman Wrobel noted if we are going to include all department heads, Clerk Meaghan Bachman should be included in the salary increase. Councilman Martin noted he would like to keep his original motion due to the clerk being a newer hire and noted the clerk could be revisited at budget time.

Motion carried 5-2 with Beller and Wrobel voting no

Council woman Thomas made the following motion:

Resolution 06-02-14

Motion by Thomas
Supported by Wrobel

RESOLVED, to increase the salary of City Clerk Meaghan Bachman to \$60,000 annually, effective June 2, 2014

Motion carried unanimously

10. ADJOURNMENT:

Resolution 06-02-15

Motion by Martin
Supported by Beller

RESOLVED, to adjourn the regular City Council meeting of June 2, 2014 at 8:57PM

All voting yes; motion carried unanimously.

JONATHAN DROPIEWSKI, MAYOR

DATE: _____
Approved

MEAGHAN K. BACHMAN, CITY CLERK