

REGULAR COUNCIL PROCEEDINGS

CITY OF FLAT ROCK, MICHIGAN

MONDAY, JUNE 1, 2015

The regular meeting of the Flat Rock City Council convened at the Municipal Building on the above date at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Dropiewski, Council Members: Beller, Bergeron, Martin, Thomas, and Wrobel

ALSO PRESENT: City Clerk Meaghan Bachman, Fire Chief Bill Vack, Police Chief John Leacher, DPS Director Matt Sype, Recreation Director Rodney Wade, Treasurer Brian Marciniak, Economic Development Director Liz Hendley, Building and Safety Director Larry Dishaw and City Attorney David Grunow

Resolution 06-01-01

Motion by Martin
Supported by Wrobel

RESOLVED, That Flat Rock City Council hereby excuses Council Member Tefend as absent at the regular City Council meeting of June 1, 2015

Motion carried unanimously

3. APPROVAL OF MINUTES:

Resolution 06-01-02

Motion by Thomas
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of May 18, 2015 as presented

Motion carried unanimously

4. CITIZENS TO BE HEARD:

None

5. REPORTS FROM DEPARTMENT HEADS:

Recreation Director Rodney spoke about the Community Center assisting with the 5th grade camp and noted it was a good experience. Director Wade announced the summer hours at the Community Center.

Police Chief John Leacher noted how nice the Memorial Day Parade was. He said it was very well done and was honored and humbled to be a part of it. Chief Leacher announced there will be a bike sale at Summer Blast and all proceeds will benefit the Flat Rock Animal Shelter.

6. REPORTS FROM COUNCIL MEMBERS:

Council Member Steve Beller noted he was honored to walk in the Memorial Day Parade and noted his daughter went with him.

Council Member Ken Wrobel asked if Field Street and Matilda would be fixed because certain areas are in poor condition. He noted the DPS Department did a great job preventing water backup with all the rain this past weekend.

Council Member Dawn Thomas noted nominations are being accepted for the Gary Borden Volunteer of the Year Award (given at Riverfest). The nominations will be accepted by the City Clerk's Office.

7. MAYOR'S COMMENTS:

Mayor Dropiewski noted what an honor it was to be a part of the Memorial Day Parade and noted it was a success that defines our community.

The Mayor gave his condolences to the Gillespie family on the passing of Kate (from the Vreeland family and original owner of Kate's Kitchen).

Mayor Dropiewski congratulated Fiesta Grande on their grand opening and noted the food is good.

The Mayor noted pictures of the front entrance of City Hall and the steps should be presented soon. He also noted the final designs for the Splash Pad should be available soon.

Mayor Dropiewski announced the railroad crossing at Van Horn & Allen Road in Woodhaven will be closed on June 8-12, 2015 for repairs.

The Mayor announced upcoming events in the City of Flat Rock such as Lake Erie Monarchs Baseball Games, Relay for Life, and Summer Blast in Huroc Park.

8. UNFINISHED BUSINESS:

Item 8-A- Public Hearing for 2015-2016 Budget

Resolution 06-01-03

Motion by Martin
Supported by Wrobel

RESOLVED, to open the Public Hearing for the 2015-2016 Budget

Motion carried unanimously

Public Hearing was opening and Mayor Dropiewski asked if any members of the public and if any Council Members would like to speak.

- Resident Arlen Fadely recommended the City hire a City Manager/HR Director
- No further comments were made

Resolution 06-01-04

Motion by Bergeron
Supported by Martin

RESOLVED, to close the Public Hearing for the 2015-2016 Budget

Motion carried unanimously

Resolution 06-01-05

Motion by Martin
Supported by Bergeron

RESOLVED, to adopt the proposed 2015-2016 budget

Motion carried 5-1
With Wrobel Voting No

Resolution 06-01-06

Motion by Martin
Supported by Wrobel

RESOLVED, to set the millage rates as follows (with no increase):

<u>PURPOSE OF MILLAGE</u>	<u>MILLAGE RATE</u>
• General Operating	16.0000
• Police/Fire	1.7500
• Historic Preservation	0.2500
• Library	1.4997

Motion carried unanimously

Resolution 06-01-07

Motion by Martin
Supported by Beller

RESOLVED, to set the water rates as follows:

- WITHIN THE CITY:
 - Residential \$7.50 per 1000 gallons metered
 - Commercial \$9.00 per 1000 gallons metered
 - Industrial \$9.25 per 1000 gallons metered
- OUTSIDE THE CITY:
 - Water Only \$3.81 per 1000 gallons metered
 - Water & Sewer \$7.81 per 1000 gallons metered
- Minimum usage billed: 10,000 gallons not applicable to senior citizens (age 65 or older)

Motion carried unanimously

9. **NEW BUSINESS**

Item 9-A- Traffic Control Order 15-005 – Aspen Blvd.

Resolution 06-01-08

Motion by Thomas
Supported by Martin

RESOLVED, there is no stop sign at the corner of Westbound Aspen Blvd. and Parklane Blvd. With the addition of the stop sign at the corner of Eastbound Aspen Blvd. and Parklane Blvd. this is now the only intersection on Aspen where eastbound traffic is required to stop but westbound traffic is not. Therefore, in the interest of uniformity of traffic flow on Aspen Blvd., the Police Department is issuing this traffic control order affecting:

- ASPEN BLVD

The police department does hereby direct that:

- One (1) stop sign be placed at the intersection of westbound Aspen Blvd. and Parklane Blvd.

Motion carried unanimously

Item 9-B-Copier Lease Agreement for the Recreation Center

Resolution 06-01-09

Motion by Martin
Supported by Wrobel

RESOLVED, to approve the purchase (1) Ricoh MP 5503 from Applied Imaging to be used at the Flat Rock Community Center for \$8,459.00 and to enter into a Maintenance Agreement for said copier through Applied Imaging

BE IT FURTHER RESOLVED, the bidding process is to be waived and the is authorized to sign the Maintenance Agreement.

Motion carried unanimously

Item 9-C-Accept the 2015/16 Budget for the Historical District

NOTE: THIS ITEM WAS APPROVED WITH THE 2015-2016 BUDGET HEARING -ITEM 8-A

Item 9-D- Bid Results for 1995 L-9000 Dump Truck

Resolution 06-01-10

Motion by Martin
Supported by Beller

RESOLVED, to reject the bids for the sale of the decommissioned 1995 L-9000 dump truck opened on May 28, 2015. The bids are requested to be rejected because only one bid was submitted

in the amount of \$1200.00. This amount is less than scrap value of a vehicle this size, even if it were in non-operable condition

Motion carried unanimously

Resolution 06-01-11

Motion by Martin
Supported by Beller

RESOLVED, to attempt sale of the 1995 L-9000 Dump Trucks through a public auction

Motion carried unanimously

Item 9-E- Fire Automatic Aid Program

Resolution 06-01-12

Motion by Martin
Supported by Bergeron

RESOLVED, City of Flat Rock Mayor and City Council approves the DMA FD-South Fire Automatic Aid Program with the City of Rockwood, Michigan as outlined in the agreement; this program operates an enhancement of, and in accordance with, the existing Downriver Mutual Aid Interlocal Agreement; and

BE IT FURTHER RESOLVED, this agreement may be terminated by either community by giving sixty (60) days written notice to the other member community

Motion carried unanimously

Item 9-F- Ambulance Billing Rates

Resolution 06-01-13

Motion by Martin
Supported by Thomas

RESOLVED, to approve the ambulance billing rates as follows:

SERVICE TYPE	CURRENT FEE	PROPOSED FEE
ALS Emergency Base	\$525.00	\$625.00
ALS II Emergency Base Rate	\$715.00	\$775.00
ALS Non Emergency	\$525.00	\$675.00
BLS Emergency	\$425.00	\$500.00
BLS Non Emergency	\$425.00	\$475.00
Mileage/Loaded Mile	\$9.50	\$12.50
Oxygen	\$40.00	\$40.00

THE FOLLOWING ARE NEW CATEGORIES

Combitube \$70.00

Defibrillator	\$50.00
ET Tube	\$40.00
IO Line Set	\$75.00
Extrication	\$500.00
Treat – No Transport ALS	\$400.00
Treat – No Transport BLS	\$150.00

Motion carried unanimously

Item 9-G-Fire Department Monitor/Defibrillator Interface Upgrade

Resolution 06-01-14

Motion by Wrobel
Supported by Bergeron

RESOLVED, to approve the upgrade capabilities the Fire Department monitor/defibrillators carried on the ambulances by installing a software interface. This upgrade will allow the personnel to upload information directly from the monitor to the EMS reporting system. The results will be more complete and accurate reports to the hospital and the billing company allowing for better and timelier billing and collection of fees. The one-time cost for this upgrade is \$3,315.85 and is payable to the billing company, The AccuMed Group.

Motion carried unanimously

Item 9-H-Public Act 563 of 2014 - Freedom of Information Act (FOIA)

Resolution 06-01-15

Motion by Thomas
Supported by Beller

WHEREAS, Public Act 563 of 2014 requires that the City establish specific written procedures and guidelines for requests under the Freedom of Information Act (FOIA), including a separate written summary informing the public on how to submit requests, how to understand the City's response to FOIA requests, deposit requirements, fee calculations, and avenues for challenging and appealing the City's denial of a request

NOW, THEREFORE, BE IT RESOLVED that the proposed Summary of FOIA Procedures and Guidelines, FOIA Procedures and Guidelines, and fee itemization form are hereby adopted by the City of Flat Rock, to be used in response to all requests under FOIA.

BE IT FURTHER RESOLVED that the Summary of FOIA Procedures and Guidelines, FOIA Procedures and Guidelines, and fee itemization form be published on the City's website.

BE IT FURTHER RESOLVED that the City Clerk shall continue to serve as the FOIA Coordinator and is authorized to designate other city employees (including employees of the Police Department) to accept and process written requests for the City's public records, approvals, and denials.

BE IT FURTHER RESOLVED that all members of the public requesting public records shall be charged a fee consistent with the Written Public Summary of FOIA Procedures and Guidelines and the City of Flat Rock FOIA Procedures and Guidelines attached to this resolution.

BE IT FURTHER RESOLVED that the City Clerk shall establish the following standard forms to be used in connection with a FOIA request. Nothing herein shall preclude a member of the public from making a verbal FOIA request or the FOIA Coordinator using such other correspondence or forms in connection with the request.

- Request for Public Records Form
- Notice to Extend Response Time Form
- Notice of Denial Form
- Appeal of Denial of Records Form
- Appeal of Excess Fee Form

BE IT FURTHER RESOLVED that the provisions herein are not intended to vary or alter the mandates of Public Act 563 of 2014, and when in conflict therewith, the provisions of Public Act 563 of 2014 shall govern the release of City of Flat Rock public records.

Motion carried unanimously

Item 9-I- Street Lighting Bradbury Park Subdivision

Resolution 06-01-16

Motion by Thomas
Supported by Martin

RESOLVED, to approve the Master Agreement for Municipal Street Lighting between The Detroit Edison Company and the City of Flat Rock. Under the agreement, Detroit Edison installs, owns and maintains the proposed lighting system in Bradbury Park for the estimated annual operating cost to the City of Sixteen Thousand Six Hundred Twenty-eight (\$16,628.00) Dollars. Under the contract the sum of One Hundred Seventy-nine Thousand Five Hundred Twenty-eight (\$179,528.00) Dollars must be paid prior to the start of actual construction. The contract and plans propose the installation of stand-alone Acorn pole street lights as depicted in the plans;

BE IF FURTHER RESOLVED, the cost for the installation of the street lights is the responsibility of the Developer under the Planned Unit Development Agreement. For that reason, all construction costs should be paid by the Developer, with no funds to be paid by the City. The contract shall not be executed and transmitted to Detroit Edison until payment of the construction costs are advanced by the Developer.

Motion carried unanimously

Item 9-J-Chip Sealing of Woodruff Road

Resolution 06-01-17

Motion by Beller

Supported by Martin

RESOLVED, WHEREAS, the City of Flat Rock shares with the City of Rockwood Woodruff Road, being a boundary road located within the respective communities.

WHEREAS, the Cities of Flat Rock and Rockwood have agreed to share in the repair of Woodruff Road by chip sealing approximately 6,100 lineal feet from I-75 to the Silver Creek Bridge.

WHEREAS, the Intergovernmental Agreement between the City of Flat Rock and the City of Rockwood has been presented setting forth the terms and conditions as to the administration of the contract to repair Woodruff Road and the allocation of costs between the parties.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Clerk are authorized to execute the Intergovernmental Agreement between the City of Flat Rock and the City of Rockwood dated May 6, 2015

Motion carried unanimously

10. CITIZENS TO BE HEARD (ADDITIONAL COMMENTS):

None

11. CORRESPONDENCE:

Item 11-A- Thank you letter from Miller-Strawn Veterans of Foreign Wars Post 9363 and Auxiliaries

“We would like to thank you once again for allowing us to conduct our Annual Buddy Poppy Distribution in the city of Flat Rock. The money that was collected will help us to continue our various programs to help our veterans and active troops and their families.”

Sincerely,

Miller-Strawn veterans of Foreign wars Post
9363 and Auxiliaries
Al Kidd, Post Poppy Chairman
Amy Harrison, Ladies Auxiliary Poppy Chairman

12. ADJOURNMENT:

Resolution 06-01-18

Motion by Beller
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of June 1, 2015 at 7:59 PM

All voting yes; motion carried unanimously

JONATHAN DROPIEWSKI, MAYOR

DATE: _____
Approved

**MEAGHAN K. BACHMAN
CITY CLERK**