

REGULAR COUNCIL PROCEEDINGS

CITY OF FLAT ROCK, MICHIGAN

MONDAY, MAY 16, 2016

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Dropiewski, Council Members: Bergeron, Little, Martin and Wrobel

ALSO PRESENT: City Attorney David Grunow, Fire Chief Bill Vack, Police Chief John Leacher, Department of Public Service Director Matt Sype, Recreation Director Rodney Wade, Treasurer Brian Marciniak, Economic Development Director Liz Hendley, and Building Director Larry Dishaw

Resolution 05-16-01

Motion by Martin
Supported by Bergeron

RESOLVED, that Flat Rock City Council hereby excuses Council Member Tefend and Council Member Thomas as absent at the regular City Council meeting of May 16, 2016

Motion carried unanimously 5-0

3. APPROVAL OF MINUTES:

Resolution 05-16-02

Motion by Wrobel
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of May 2, 2016 as presented

Motion carried unanimously 5-0

4. CITIZENS TO BE HEARD:

Citizens from the Subdivision of Ford Ave. & James Street asked the speed limit is lowered from 25 MPH to 15 MPH. The citizens also asked about additional signage and noted many drivers are speeding down the street. Chief Leacher noted the speed limit it can't be lowered.

5. **REPORTS FROM DEPARTMENT HEADS:**

Recreation Director Rodney Wade reminded all of the Silver and Gold Prom on Thursday. He noted the Summer Newsletter is on the website.

Building Director Larry Dishaw noted he has been working with USGS Federal Agency for approval of a river flow analysis at Telegraph.

Economic Development Director Liz Hendley reminded all of the Furfest on May 21, 2016.

6. **REPORTS FROM COUNCIL MEMBERS:**

Council Member Wally Little asked for follow up from DPS Director Sype and Building Director Dishaw on concerns from last Council Meeting.

Council Member Ken Wrobel noted Jim's Party Store is now paved and looks really nice. He thanked Chief Leacher for the sign removal on E. Huron River Drive. Council Member Wrobel noted people are entering the DPS yard after normal business hours and dumping materials in the dumpster. He asked for signs to be placed at the yard and noted it is a liability to the City.

7. **MAYOR'S COMMENTS:**

Mayor Dropiewski thanked all who participated in the City Wide Garage Sale. Approximately 130 residents participated.

The Mayor noted the Splash Pad will be opening soon.

8. **UNFINISHED BUSINESS:**

None

9. **NEW BUSINESS**

Item 9-A- Public Hearing for 2016-2017 Fiscal Year Budget

Resolution 05-16-03

Motion by Martin
Supported by Wrobel

RESOLVED, to open the Public Hearing for the 2016-2017 Fiscal Year Budget

Motion carried unanimously 5-0

Public Hearing was opened and Mayor Dropiewski asked if any members of the public and Council Members would like to speak.

- No public comments were made.

- Council Member Wrobel and Council Member Martin asked about State funding and why the funding is so low.
- Mayor Dropiewski spoke regarding the State funding and noted capital spending is on hold. He noted no millage increases are in the budget and water rates are the same for this year.

Resolution 05-16-04

Motion by Martin
Supported by Bergeron

RESOLVED, to close the Public Hearing for the 2016-2017 Fiscal Year Budget

Motion carried unanimously 5-0

Resolution 05-16-05

Motion by Wrobel
Supported by Martin

RESOLVED, to adopt the proposed 2016-2017 Fiscal Year Budget

Motion carried unanimously 5-0

Resolution 05-16-06

Motion by Martin
Supported by Wrobel

RESOLVED, to set the millage rates as follows (with no increase):

<u>PURPOSE OF MILLAGE</u>	<u>MILLAGE RATE</u>
• General Operating	16.0000
• Police/Fire	1.7500
• Historic Preservation	0.2500
• Library	1.4997

Motion carried unanimously 5-0

Resolution 05-16-07

Motion by Martin
Supported by Bergeron

RESOLVED, to set the water rates as follows:

- WITHIN THE CITY:
 - Residential \$7.50 per 1000 gallons metered
 - Commercial \$9.00 per 1000 gallons metered
 - Industrial \$9.25 per 1000 gallons metered
- OUTSIDE THE CITY:

- Water Only \$4.81 per 1000 gallons metered
- Water & Sewer \$7.81 per 1000 gallons metered
- Minimum usage billed: 10,000 gallons not applicable to senior citizens (age 65 or older)

Motion carried unanimously 5-0

Item 9-B-Reappointments to the Historic Preservation Commission

Resolution 05-16-08

Motion by Wrobel
Supported by Martin

RESOLVED, to reappoint Margaret Ann Cooper and Garrett Haase to the Historic Preservation Commission with terms to expire on February 7, 2019

Motion carried unanimously 5-0

Item 9-C-Request for Quotes of Animal Shelter Roof and Ceiling

Resolution 05-16-09

Motion by Martin
Supported by Wrobel

RESOLVED, to authorize the Chief of Police to award the RFP from Remer Construction for the Animal Shelter Roof and Ceiling in the amount of \$5,600.00 to do the roof work and \$1,800 to do the ceiling work for a total of \$7,400.00

Motion carried unanimously 5-0

Item 9-D- Purchase of TargetSolutions Software for the Fire Department

Resolution 05-16-10

Motion by Martin
Supported by Bergeron

RESOLVED, to approve the purchase of TargetSolutions Software for the Fire Department, an online training and record management system for a price of \$3,553.20

Motion carried unanimously 5-0

Item 9-E-Purchase of PSTrax.com Software for the Fire Department

Resolution 05-16-11

Motion by Martin
Supported by Bergeron

RESOLVED, to approve the purchase of PSTrax.com Software for the Fire Department in the amount of \$2,570.00; this includes a one-time set up fee of \$1,057.00 to be billed this budget year

and, an annual service fee of \$1,513.00 to be billed in the next budget year. This program will include:

- Detailed vehicle check lists for each vehicle with specific compartment by compartment checks assisted by a photo of each compartment and the equipment carried there
- Inspection and equipment checks of all personnel's turn out gear and equipment issued to them
- Station Supplies and inventories
- Station Chores and maintenance
- EMS supplies inventory for the ambulances
- Hose and ladder inspection and testing records

This system will also automatically notify the personnel responsible for a particular area i.e.: a vehicle out of service problem would notify the Chief, Assistant Chief and the Firefighter responsible for the vehicle. This will also assist the department in record keeping that is required for ISO review

Motion carried unanimously 5-0

Item 9-F-Purchase of Surface Pro 4 Tablets for the Fire Department

Resolution 05-16-12

Motion by Bergeron
Supported by Martin

RESOLVED, to purchase of Surface Pro 4 Tablets for the Fire Department from ECS for a price of \$1,499.00 each. The proposed units would have an IS processor, 4 gigs of ram, Windows I O Pro, UAG case/cover, gorilla glass, keyboard, charger cable and three years full protection. These tablets will replace the Panasonic Toughbooks that the department currently uses on the ambulances to enter and process run reports that are required for the hospital, department records and billing for the runs. One unit will be used in the station to perform truck checks, follow EMS inventory for the ambulances, preplan information and other projects.

Motion carried unanimously 5-0

Item 9-G-Change Order No. 4 - Flat Rock City Hall Renovation - Sole' Construction

Resolution 05-16-13

Motion by Bergeron
Supported by Wrobel

RESOLVED, to approve Change Order No. 4 - Flat Rock City Hall Renovation - Sole' Construction in the increased amount of \$48,944.11

Motion carried unanimously 5-0

Item 9-H- Progress Payment No. 3 - Flat Rock City Hall Renovation Project - Sole' Construction

Resolution 05-16-14

Motion by Martin
Supported by Bergeron

RESOLVED, to approve Progress Payment No. 3 - Flat Rock City Hall Renovation Project - Sole' Construction in the amount of \$113,400.00

Motion carried unanimously 5-0

Item 9-I- Progress Payment No. 3 -Cleaning Televising, Inspecting Sewers for SAW Grant Program - Advanced Underground Inspection, LLC

Resolution 05-16-15

Motion by Martin
Supported by Wrobel

RESOLVED, to approve Progress Payment No. 3 -Cleaning Televising, Inspecting Sewers for SAW Grant Program - Advanced Underground Inspection, LLC in the amount of \$46,349.42

Motion carried unanimously 5-0

10. CITIZENS TO BE HEARD (ADDITIONAL COMMENTS):

NONE

11. LATE CORRESPONDENCE:

None

12. **ADJOURNMENT:**

Resolution 05-16-16

Motion by Martin
Supported by Bergeron

RESOLVED, to adjourn the regular City Council meeting of May 16, 2016 at 8:05 PM

All voting yes; motion carried unanimously 5-0

JONATHAN DROPIEWSKI, MAYOR

DATE: _____
Approved

BRIAN MARCINIAK, CITY TREASURER

*** Minutes taken by Brian Marciniak, City Treasurer
and transcribed by Meaghan Bachman, City Clerk**