

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN**

**TUESDAY, FEBRUARY 16, 2016**

The regular meeting of the Flat Rock City Council convened at the Municipal Building on the above date at 7:30 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT: Mayor Dropiewski, Council Members: Little, Martin, and Thomas

ALSO PRESENT: City Clerk Meaghan Bachman, City Attorney David Grunow, Fire Chief Bill Vack, Police Chief John Leacher, Department of Public Service Director Matt Sype, Treasurer Brian Marciniak, Economic Development Director Liz Hendley, City Engineer Russ Wittman, and Building Director Larry Dishaw

**Resolution 02-16-01**

Motion by Martin  
Supported by Thomas

RESOLVED, That Flat Rock City Council hereby excuses Council Members Bergeron, Tefend, and Wrobel as absent at the regular City Council meeting of February 16, 2016

Motion carried unanimously 4-0

**3. APPROVAL OF MINUTES:**

**Resolution 02-16-02**

Motion by Martin  
Supported by Little

RESOLVED, to approve the minutes of the regular City Council meeting of February 1, 2016 as presented

Motion carried unanimously 4-0

**4. CITIZENS TO BE HEARD:**

None

**5. REPORTS FROM DEPARTMENT HEADS:**

Fire Chief Bill Vack announced and presented the new firefighter helmets the department received. He noted the helmets were roughly \$270 per piece and approximately 95% of the cost was paid for by federal grant.

Police Chief John Leacher expressed condolences to Southgate Police Officer Michael Gratz who died Sunday morning due to complications from cancer. Chief Leacher announced the funeral arrangements. The Mayor noted he had many ties to Flat Rock and was a member of the Downriver SWAT Team.

Economic Development Director Liz Hendley reminded everyone on Wednesday, February 17, 2016 at 7:00 PM the Telegraph Road viaduct corridor study in cooperation with Michigan State University will take place at the Community Center, and they welcome public input.

City Treasurer Brian Marciniak noted today was the last day to pay winter property taxes without penalty. He explained the process for late payments and the penalty. He further noted property tax payments are not collected after February 29, 2016 in the City Treasurer's Office; the taxes have to be paid at Wayne County Treasurer's Office.

City Clerk Meaghan Bachman spoke of the upcoming Presidential Primary on March 8, 2016.

**6. REPORTS FROM COUNCIL MEMBERS:**

Council Member Little spoke of having a suggestion box outside of City Hall and noted the City has one that can be used.

**7. MAYOR'S COMMENTS:**

Mayor Dropiewski noted the State of the City Address will be postponed until the next Council Meeting. He noted the meeting came close to not having a quorum tonight due to travel issues and thanked Council Member Thomas for attending the meeting although she is very ill.

**8. UNFINISHED BUSINESS:**

None

**9. NEW BUSINESS**

**Item 9-A-Public Hearing No. 2 for Wayne County Health, Veteran & Community Wellness Community Development and Block Grant (CDBG) Program Funds – Program Year 2016**

**Resolution 02-16-03**

Motion by Martin  
Supported by Thomas

RESOLVED, to open Public Hearing No. 2 for Wayne County Health, Veteran & Community Wellness Community Development and Block Grant (CDBG) Program Funds – Program Year 2016 in the estimated amount of \$ 80,072.00

Motion carried unanimously 4-0

Public Hearing was opened for public comment – Mayor Dropiewski asked if anyone wished to comment on projects

- No one from the public wished to comment.

- Mayor Dropiewski asked if any members of Council wished to comment
- Council Member Martin noted projects that were suggested at the last public hearing
- Mayor Dropiewski mentioned some of the 2015 funds may be reprogrammed to purchase a van for the recreation department – full sized transit ADA accessible van.
- Mayor Dropiewski noted ideas were sent to Wayne County to seek clarification of approval of projects such as ADA picnic tables, ADA elevator and ADA sound system.
- Council Member Martin suggestion the funds be allocated as follows:
  - PROJECT #1 – Alders Patch/Paving \$47,554.00
  - PROJECT #2 - ADA Picnic Tables at Splash Pad \$10,000.00
  - PROJECT #3 – The Guidance Center \$ 2,500.00
  - Administration (10%) \$ 8,007.20
  - Public Service (15%) \$12,010.80
- Council Member Thomas asked what makes a picnic table ADA compliant

**Motion to close the Public Hearing for Wayne County Health, Veteran & Community Wellness Community Development and Block Grant (CDBG) Program Funds – Program Year 2016**

**Resolution 02-16-04**

Motion by Martin  
Supported Thomas

RESOLVED, to close the Public Hearing for Community Development Block Grant Funds – Program Year 2016

Motion carried unanimously 4-0

**Resolution 02-16-05**

Motion by Martin  
Supported Dropiewski

RESOLVED, to allocate the funds for Wayne County Health, Veteran & Community Wellness Community Development and Block Grant (CDBG) Program Funds – Program Year 2016 as follows:

- PROJECT #1 – Alders Patch/Paving \$47,554.00
- PROJECT #2 - ADA Picnic Tables at Splash Pad \$10,000.00
- PROJECT #3 – The Guidance Center \$ 2,500.00
- Administration (10%) \$ 8,007.20
- Public Service (15%) \$12,010.80

Motion carried unanimously 4-0

**Item 9-B-Request from the Beautification Commission to waive the bid process for purchase of Christmas Decorations**

**Resolution 02-16-06**

Motion by Martin  
Supported by Little

RESOLVED, to approve the request from the Beautification Commission to waive the bid process for purchase of Christmas Decorations directly from Bronner's of Frankenmuth, Michigan

Motion carried unanimously 4-0

**Item 9-C-Final Payment – Women’s Locker Room Project - BTS, Building Technology Services, LLC**

**Resolution 02-16-07**

Motion by Martin  
Supported by Thomas

RESOLVED, to approve the final payment for the Women’s Locker Room Project to BTS, Building Technology Services, LLC in the amount of \$4,699.90

Motion carried unanimously 4-0

**Item 9-D-Renewal of Service Agreement for Badger Meter**

**Resolution 02-16-08**

Motion by Martin  
Supported by Thomas

RESOLVED, to approve the renewal of the Service Agreement for Badger Meter covering the read center software and laptop computer used for radio water meter reading; this agreement covers updates and supplies for the software and hardware associated with the program; the total cost for annual renewal is \$4,119.00

Motion carried unanimously 4-0

**Item 9-E-Purchase of a 4” Water Meter for Flat Rock Senior Citizens Co-Op Building**

**Resolution 02-16-09**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the purchase of one Badger 4” Compound Water Meter with accessories in the amount of \$3,792.00 for Flat Rock Senior Citizens Co-Op Building. This is to replace the existing meter at the Flat Rock Senior Citizens Co-Op building, located at 28744 Telegraph Road. The current meter was a rebuilt unit when it was installed at the time of original building construction and repair parts are difficult to obtain; furthermore, the current reading technology is

not compatible with the City's radio reading system, making it necessary to gain physical access to the meter to read.

Motion carried unanimously 4-0

### **Item 9-F-Continuing Upgrades at Olmstead and Gibraltar Lift Stations**

#### **Resolution 02-16-10**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the installation of level sensing transducers for both Gibraltar Rd. and Olmstead Rd. lift stations as part of ongoing upgrades to the control systems for these stations. The installation of these systems would be a cost of approximately \$16,000.00 - combined labor and material - and will add many desirable features to the current telemetry system, while replacing a number of aging and obsolete mechanical components which would create an emergency condition if any did fail. This work will not complete the upgrades to Olmstead lift station, as the system there is more complex than the Gibraltar lift station, however, it will replace the components that are giving indications of future failure.

BE IF FURTHER RESOLVED, council agrees to forego the bid process and perform this work using Linden Industries, which has maintained and repaired these facilities since 1982, and designed and performed the updates completed to date.

Motion carried unanimously 4-0

### **Item 9-G-Election Worker Compensation**

#### **Resolution 02-16-11**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the election worker compensation increase as follows:

- Chairperson - \$10.00 per hour plus \$35.00 for responsibilities of a Chairperson
  - *Current Rate: \$8.50 per hour plus \$20.00 for Chairperson role*
- Co-Chair - \$10.00 per hour plus \$15.00 for responsibilities of a Co-Chair
  - *Current Rate: \$8.50 per hour – no additional stipend for extra responsibilities*
- Inspector - \$10.00 per hour - no additional stipend
  - *Current Rate: \$8.50 per hour*
- Training - \$15.00 flat rate
  - *Current Rate: \$10.00 flat rate*
- Cell Phone Use - \$10.00 - only one (1) worker from each precinct can claim this
  - *Current Rate: \$10.00 – no increase*

Motion carried unanimously 4-0

**Item 9-H-Change Order – Telegraph Road Street Lighting**

**Resolution 02-16-12**

Motion by Martin  
Supported by Thomas

RESOLVED, to approve the Change Order for Telegraph Road Street Lighting. Missing from the current Contract with Detroit Edison was the installation of receptacles on the poles to allow additional decorative lighting to be installed on the poles, i.e., Christmas decorations. This involves the running of separate electrical wiring to accommodate the receptacles. The cost for these receptacles is Four Thousand Nine Hundred Fifty and 00/100 (\$4,950.00) Dollars. It is anticipated that this amount will be approved by the Downtown Development Authority for reimbursement to the City.

Motion carried unanimously 4-0

**10. CITIZENS TO BE HEARD (ADDITIONAL COMMENTS):**

NONE

**11. LATE CORRESPONDENCE:**

NONE

**12. ADJOURNMENT:**

**Resolution 02-16-13**

Motion by Martin  
Supported by Little

RESOLVED, to adjourn the regular City Council meeting of February 16, 2016 at 7:50 PM

All voting yes; motion carried unanimously

\_\_\_\_\_  
**JONATHAN DROPIEWSKI, MAYOR**

DATE: \_\_\_\_\_  
**Approved**

\_\_\_\_\_  
**MEAGHAN K. BACHMAN, CITY CLERK**