

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY, NOVEMBER 21, 2016**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS: Mayor Jonathan Dropiewski  
Council Members: Bergeron, Little, Martin, Thomas and Wrobel

ALSO PRESENT: City Attorney David Grunow, City Clerk Meaghan Bachman, Fire Chief Bill Vack, Police Chief John Leacher, Department of Public Service Director Matt Sype, Recreation Director Rodney Wade, Treasurer Brian Marciniak, Economic Development Director Liz Hendley and Building Director Larry Dishaw

**Resolution 11-21-01**

Motion by Martin  
Supported by Thomas

RESOLVED, that Flat Rock City Council hereby excuses Council Member Tefend as absent at the regular City Council meeting of November 21, 2016

Motion carried unanimously 6-0

**3. APPROVAL OF MINUTES:**

**Resolution 11-21-02**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of November 7, 2016 as presented

Motion carried unanimously 6-0

**4. CITIZENS TO BE HEARD:**

Sue Farrar of the Beautification Commission thanked the Flat Rock High School wood shop class for making the manger for the Nativity scene and thanked Mr. Masserant (wood shop teacher) for arranging the class project. She also announced many upcoming events including,

Santa Comes to Flat Rock on Tuesday, November 29, 2016 from 6:30-8:00 PM, with the tree lighting at 6:00 PM. The Christmas Home and Business Decorating Contest sponsored by DTE Energy will be judged on December 8<sup>th</sup> between the hours of 7:00 – 11:00 PM. Santa's mailbox is at the Library starting November 21<sup>st</sup> through December 16<sup>th</sup> and at City Hall only on November 29<sup>th</sup> when Santa comes to Flat Rock.

**5. REPORTS FROM DEPARTMENT HEADS:**

Recreation Director Rodney Wade reminded everyone, of the Flat Rock Senior Christmas Gathering at the Community Center. It will take place on Thursday, December 1, 2016 from 1:00 – 4:00 PM with dinner served at 2:00 PM. Director Wade spoke of Breakfast with Santa at the Recreation Center on December 3, 2016.

Police Chief John Leacher thanked all the volunteers who helped with the Goodfellows drive approximately \$3,100.00 was collected. The funds will help over 60 families. Chief Leacher announced on November 30, 2016 at the Blue Heron Trading Company.

**6. REPORTS FROM COUNCIL MEMBERS:**

Council Member John Bergeron wished all a happy Thanksgiving.

Council Member Jim Martin wished all a happy and safe Thanksgiving.

Council Member Ken Wrobel wished all a happy and safe Thanksgiving and reminded all not to drink and drive.

**7. MAYOR COMMENTS:**

Mayor Dropiewski welcomed Nutrition Hub to Flat Rock and wished them much success.

The Mayor spoke of the following upcoming events:

On November 29, 2016 Santa comes to City Hall for the Christmas Tree Lighting and Santa's Arrival. Thursday Dec 1, 2016 at 1:00 p.m. is the Annual Senior Christmas Gathering at the Community Center for those ages 55+. Event is free for residents but preregistration is required. Call the Community Center at 734-379-1450. Santa returns on Saturday Dec 3, 2016 at 9:00 a.m. for Breakfast with Santa at the Community Center. There will also be a magic show. There is a small cost for the event. Preregistration is required. Please call the Community Center at 734-379-1450 for more details. The Christmas Home and Business Decorating Contest judging will take place on December 8, 2016. Registration is not required and winners will be notified. On Friday December 9, 2016, the Community Center is offering a Kids Night Out from 5:00-9:00 p.m. for kids ages 2-13. There is a small cost for this event but this drop off event includes a pizza dinner and wide variety of activities, while giving parents a night out. Preregistration is required. Please call the Community Center at 734-379-1450 for more details. Sunday December 11, 2016 from 1:00-4:00 p.m., Mrs. Claus arrives at the Munger General Store. Throughout the Christmas season Santa's mailbox will be available at the Flat Rock Library. Please include the child's name age and mailing address on the letter so that they may receive a response. The mailbox will be brought to City Hall for Santa's arrival on the 29th and returned to the Library on the 30th. The deadline for letters is December 16, 2016 at 1:30 p.m.

Already underway is the Flat Rock Our Hometown Christmas Passport program. Available in any one of the 40+ participating Flat Rock businesses or at City Hall, the Passport program is designed to encourage shopping within Flat Rock. With each purchase you receive a stamp. When you return your Passport with 6 stamps from at least 3 different businesses you are entered into a drawing to win up to \$500 in dollars to be spent at participating Flat Rock businesses. With 6 stamps from 6 different businesses you are entered to win a large basket filled with items from all of the businesses. On Thanksgiving Weekend (including Small Business Saturday) most businesses will be doing double Stamps. There is no limit to the number of passports you may turn in, so please Shop and Dine in Flat Rock!

The Flat Rock Model Train Depot and Museum will be open during the Holiday Season with special Christmas displays. The Holiday Depot exhibit will be open from 1:00-4:00 p.m. with a small Admission fee on the following days during the upcoming weeks, November, 28, December 5, 13, 19, 23, 26, 30 January 2, 2016

There are also a few 50th Anniversary Limited Edition Hand Painted Christmas Ornaments still available at City Hall.

With the weather eventually changing, the DPS department will be getting the Ice Rink ready for the season as well. Please stay tuned to the City's website and Facebook for opening dates and details.

City Hall will be closed on Thanksgiving Day, the Day after Thanksgiving, Dec 23, 26 (for Christmas Eve and Day) and Dec 30, Jan 2(for New Year's Eve and Day). Please note also that due to Jan 2 being an official State and Federal Holiday the Flat Rock City Council meeting will be moved to Jan. 3rd at 7:30.

Mayor Dropiewski wished all a safe and Happy Thanksgiving.

**8. UNFINISHED BUSINESS:**

None

**9. NEW BUSINESS**

**Item 9-A-Agreement with Community Action Alliance - Water Residential Assistance Program**

**Resolution 11-21-03**

Motion by Thomas  
Supported by Wrobel

RESOLVED, to approve the agreement with Community Action Alliance - Water Residential Assistance Program and to authorize the City Clerk to sign the agreement. The program which purports to provide assistance by the Great Lakes Water Authority for water bill assistance, water conservation measures, and planning for eligible households to assist the household toward self-sufficiency in the payment of water and sewer bills. Under the Memorandum of Understanding, the households entering the program, the City would agree to the following:

- Freeze arrearages for a period of up to 12 months.
- Waive penalties.
- Stop pending shut offs.
- Exempt the water bill from being placed as a lien against the property while the household is eligible under the program.

The Agreement would further require the City to designate an individual within the City to coordinate with the Agency as to customers eligible for the program. As to back due water bills, the program would provide assistance per residence of up to \$1,000 annually consisting of a \$300 annual bill credit and \$700 annually in assistance for past due arrearage.

Motion carried unanimously 6-0

#### **Item 9-B-SMART Municipal Credit Contract, Fiscal Year 2017**

##### **Resolution 11-21-04**

Motion by Martin  
Supported by Thomas

RESOLVED, to approve the Municipal and Community Credit Contract between the City of Flat Rock and SMART for Municipal Credits for the fiscal year, 2017 in the amount of \$9,728.00; and

BE IT FURTHER RESOLVED, the Mayor is authorized to execute the Contract.

Motion carried unanimously 6-0

#### **Item 9-C -Community Center Cardio Equipment Lease Renewal**

##### **Resolution 11-21-05**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the lease agreement with All Pro Exercise Inc. (as option #3) for the Flat Rock Community Center with the total cost over 3 years of \$79,900; and

BE IT FURTHER RESOLVED, the city agrees to waive the bidding process.

Council Member Bergeron asked why this didn't go out to bid. Director Wade responded he received two (2) quotes from other companies and the prices came in higher with fewer options.

Motion carried unanimously 6-0

**Item 9-D-Bid Recommendation – Demolition of House at 29409 Red Cedar**

**Resolution 11-21-06**

Motion by Martin  
Supported by Wrobel

RESOLVED, to reject the single bid received Pro Excavation Inc. in the amount of \$36,000 and to rebid the project due to the high amount of the single bid.

Motion carried unanimously 6-0

**Item 9-E- Pavement Marking Invoice**

**Resolution 11-21-07**

Motion by Thomas  
Supported by Martin

RESOLVED, to accept the revised Pavement Marking Invoice as described:

Invoice #216151 from R.S. Contracting Inc. for the pavement markings and stripes project was approved at the October 17, 2016, council meeting. While the original contract amount was \$13,685.00, the work performed totaled \$16,799.90, partly due to additional work, and partly due to recent changes in required stop bar sizes, cross walk sizes and the sizes of the transverse bars for railroad markings. These items were brought up at the time the work was done, and since there were no unit prices for the sizes of cold applied plastic bars required, the unit price for 12" bars was used and the quantities were adjusted on the invoice accordingly (6" bars equal linear feet X .5, 18" bars equal linear feet X 1.5, 24" bars equal linear feet X 2). All quantities have been field measured and matched to the quantities invoiced. While this is a considerable increase from the original quote all work was done to current standards.

Motion carried unanimously 6-0

**10. CITIZENS TO BE HEARD (ADDITIONAL COMMENTS):**

None

**11. LATE CORRESPONDENCE:**

None

12. **ADJOURNMENT:**

**Resolution 11-21-08**

Motion by Wrobel  
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of November 21, 2016 at 7:47 PM

All voting yes; motion carried unanimously 6-0

DATE: \_\_\_\_\_  
**Approved**

\_\_\_\_\_  
**JONATHAN DROPIEWSKI, MAYOR**

\_\_\_\_\_  
**MEAGHAN K. BACHMAN, CITY CLERK**