

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY, OCTOBER 3, 2016

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Dropiewski, Council Members: Bergeron, Little, Martin, Thomas, and Wrobel

ALSO PRESENT: Attorney Matthew Zick, City Clerk Meaghan Bachman, Fire Chief Bill Vack, Police Chief John Leacher, Department of Public Service Director Matt Sype, Recreation Director Rodney Wade, Treasurer Brian Marciniak, and Economic Development Director Liz Hendley

Resolution 10-03-01

Motion by Martin
Supported by Bergeron

RESOLVED, that Flat Rock City Council hereby excuses Council Member Tefend as absent at the regular City Council meeting of October 3, 2016

Motion carried unanimously 6-0

3. APPROVAL OF MINUTES:

Resolution 10-03-02

Motion by Wrobel
Supported by Thomas

RESOLVED, to approve the minutes of the regular City Council meeting of September 19, 2016 as presented

Motion carried unanimously 6-0

4. CITIZENS TO BE HEARD:

Sue Farrar of the Beautification Commission spoke of the 2016 Halloween Home Decorating Contest.

5. REPORTS FROM DEPARTMENT HEADS:

Economic Development Director Liz Hendley reminded all, on October 11, 2016 Michigan State University will present the final study of the North Telegraph Viaduct Corridor.

Fire Chief Bill Vack spoke of testing of the weather sirens; two didn't function properly and will be fixed. Chief Vack announced the Flat Rock Fire Department is working with Huron Township Fire Department to start the Explorer Program.

City Clerk Meaghan Bachman spoke of the upcoming November 8, 2016 Presidential General Election.

Police Chief John Leacher updated all on the hiring process of Police Officers. He asked all to be aware of the crossing guards and stop once their sign is up.

6. REPORTS FROM COUNCIL MEMBERS:

Council Member Wally Little asked if training was available for DPS & Water Department employees and what the plans were for the winter. He noted the new employees (and current) should have basic training and surrounding communities offer training to their employees.

Council Member Jim Martin welcomed back City Clerk Meaghan Bachman from maternity leave.

Council Member Ken Wrobel also welcomed back City Clerk Meaghan Bachman from maternity leave.

Council Member Dawn Thomas welcomed back City Clerk Meaghan Bachman from maternity leave. Council Member Thomas reminded all of the Homecoming parade and the game.

7. MAYOR'S COMMENTS:

Mayor Dropiewski reminded all of the Homecoming Parade and game. He noted the route is the same as past years. The Mayor wished all a great time and asked all to attend and support the school.

The Mayor welcomed new business, Abby's Mutt Hut, a full service dog grooming business on Huron River Drive. He noted the Ribbon Cutting was today and was able to participate.

Mayor Dropiewski noted the Ribbon Cutting for Sherry's Academy of Dance will take place on Saturday. This is a new business located in the Flat Rock Plaza and the Mayor welcomed them to Flat Rock.

The Mayor announced the 2nd annual Flat Rock Our Home Town Christmas Passport Program. He noted all to be on the lookout for this program within the next couple weeks.

Mayor Dropiewski noted on Friday, October 14th the City Hall parking lot will be closed due to repaving. City Hall will be open; parking is available at the Library and Police Department. Any payments that need to be made afterhours (that would be placed in the drop

box), can be dropped off at the Police Department front desk. He also noted water bills can be paid online.

The Mayor received notice that in early 2017, the Michigan Department of Transportation (MDOT) will begin major bridge work on I-75 in Wayne County which will completely close southbound I-75 from I-96 in Detroit to Gibraltar Road in Gibraltar for two years. Northbound will remain open during the two years and local traffic will have several alternatives. MDOT has offered to give us an update on the project and hope to have them at a Council meeting.

8. UNFINISHED BUSINESS:

None

9. NEW BUSINESS

Item 9-A- Halloween Trick-or-Treat Hours on October 31, 2016 – Recommended hours are 6:00 – 8:00 PM

Resolution 10-03-03

Motion by Martin
Supported by Wrobel

RESOLVED, to set Halloween Trick-or-Treat Hours on October 31, 2016 from 6:00 – 8:00 PM

Motion carried unanimously 6-0

Item 9-B- Downriver Community Conference and Downriver Mutual Aid annual membership dues

Resolution 10-03-04

Motion by Wrobel
Supported by Martin

RESOLVED, to approve the Downriver Community Conference (amount of \$4,750.00) and Downriver Mutual Aid (amount of \$6,585.88) annual membership dues

Motion carried unanimously 6-0

Item 9-C- Payment No. 4 - Flat Rock City Hall Renovation Project - Sole' Construction

Resolution 10-03-05

Motion by Martin
Supported by Thomas

RESOLVED, to approve Payment No. 4 for the Flat Rock City Hall Renovation Project to Sole' Construction in the amount of \$101,690.00

Motion carried unanimously 6-0

Item 9-D- Subrecipient Agreement for Community Development Block Grant (CDBG) Program, Contract Term: July 1, 2016 through June 30, 2021

Resolution 10-03-06

Motion by Martin
Supported by Bergeron

RESOLVED, to approve the Subrecipient Agreement for Community Development Block Grant (CDBG) Program, Contract Term: July 1, 2016 through June 30, 2021

Motion carried unanimously 6-0

Item 9-E- Police Department Copier Purchase

Resolution 10-03-07

Motion by Thomas
Supported by Bergeron

RESOLVED, to approve the purchase of one (1) Ricoh MP C3004 Multi-Function Copier from Applied Imaging to be used in the Police Department for \$5,137.00 and to enter into a maintenance agreement; and

BE IF FURTHER RESOLVED, the bidding process is waived and the City Clerk is authorized to sign the Maintenance Agreement.

Motion carried unanimously 6-0

Item 9-F- Temporary Traffic Control Order – Seneca St. between E. Huron River Drive and Gibraltar Road

Resolution 10-03-08

Motion by Martin
Supported by Thomas

RESOLVED, to approve the Temporary Traffic Control Order – Seneca St. between E. Huron River Dr. and Gibraltar Rd. for the purpose of conducting the second annual Flat Rock, Our Hometown Spooktacular Trunk or Treat; The event will take place from 3:00 pm to 7:00 pm and the roads will be closed between the hours of 1:00 p.m. and 8:00 p.m. on Saturday, October 22, 2016 to allow for set up and tear down activities as well as making sure that all children and attendees are safe during the event.

Motion carried unanimously 6-0

Item 9-G- Request for review and comment, and distribution of the Flat Rock Master Plan

Resolution 10-03-09

Motion by Thomas
Supported by Martin

RESOLVED, to approve the request for review and comment, and distribution of the Flat Rock Master Plan, with reserving the right to final approval

Motion carried unanimously 6-0

Item 9-H -Permission to pay the annual invoice to Mitchell1, fleet repair software and support

Resolution 10-03-10

Motion by Martin
Supported by Bergeron

RESOLVED, to approve the annual invoice to Mitchell1, fleet repair software and support

Motion carried unanimously 6-0

Item 9-I - Replacement of traffic markings and striping

Resolution 10-03-11

Motion by Bergeron
Supported by Thomas

RESOLVED, to approve the replacement of traffic markings and striping and to waive the bid process and proceed with the lowest quote

Motion carried unanimously 6-0

10. CITIZENS TO BE HEARD (ADDITIONAL COMMENTS):

None

11. LATE CORRESPONDENCE:

None

12. **ADJOURNMENT:**

Resolution 10-03-12

Motion by Martin
Supported by Bergeron

RESOLVED, to adjourn the regular City Council meeting of October 3, 2016 at 7:54 PM

All voting yes; motion carried unanimously 6-0

JONATHAN DROPIEWSKI, MAYOR

DATE: _____
Approved

MEAGHAN K. BACHMAN, CITY CLERK