

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY, OCTOBER 17, 2016**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS: Mayor Pro-Tem Bergeron  
Council Members: Little, Martin, Tefend and Thomas

ALSO PRESENT: City Attorney David Grunow, City Clerk Meaghan Bachman, Fire Chief Bill Vack, Police Chief John Leacher, Department of Public Service Director Matt Sype, Recreation Director Rodney Wade, Treasurer Brian Marciniak, Economic Development Director Liz Hendley and Building Director Larry Dishaw

**Resolution 10-17-01**

Motion by Martin  
Supported by Thomas

RESOLVED, that Flat Rock City Council hereby excuses Mayor Dropiewski and Council Member Wrobel as absent at the regular City Council meeting of October 17, 2016

Motion carried unanimously 5-0

**3. APPROVAL OF MINUTES:**

**Resolution 10-03-02**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of October 3, 2016 as presented

Motion carried unanimously 5-0

**4. CITIZENS TO BE HEARD:**

Sue Farrar of the Beautification Commission spoke of the 2016 Halloween Home Decorating Contest.

**5. REPORTS FROM DEPARTMENT HEADS:**

Recreation Director Rodney Wade spoke of the youth basketball program and the sign up deadlines.

Building Director Larry Dishaw gave an update on the C of O for Family Farm and Home; it should be issued this week. Arby and O'Rileys Auto Parts is progressing well. He noted the BS & A Program that is used with the tablets is time saving and effective. Council Member Martin asked about River Place Apartments on Huron River Drive and the dirt piles; Director Dishaw noted it is to be demolished. Mayor Pro-Tem Bergeron asked about the parking lot progress. Director Sype noted they will be back on Saturday to finish.

Economic Development Director Liz Hendley announced the Family Farm and Home press release and will plan to open October 28, 2016. Michigan State University North Telegraph Viaduct Corridor Study will have final report with funding recommendations. She noted on October 26, 2016 Safe Route to Schools will have their kick off. On October 22, 2016 Flat Rock our Home Town will host their Spooktacular Event and the Christmas Passport Program will kick off on October 24, 2016 (ending December 15, 2016) with 41 businesses participating.

City Clerk Meaghan spoke of the upcoming Presidential General Election on November 8, 2016.

**6. REPORTS FROM COUNCIL MEMBERS:**

Council Member Dawn Thomas reminded everyone the last football game of the season is Friday and encouraged all to attend and support the team. She asked all to be careful on Halloween.

Council Member Wally Little asked Treasurer Marciniak for a Riverfest financial report; Treasurer Marciniak noted he will have it by the next meeting. Council Member Little noted he would like to ask Meijer to donate turkeys and hams for the city employees. He asked Director Dishaw about the trees on Vreeland Road; Director Dishaw noted he is working on a plan.

**7. MAYOR PRO-TEM COMMENTS:**

Mayor Pro-Tem Bergeron noted he attended the Homecoming game and parade and was fantastic and hard work pays off.

He reminded all that Halloween is October 31<sup>st</sup> Trick-or-Treating from 6:00 – 8:00 PM and reminded all to be safe and look out for kids.

Mayor Pro-Tem Bergeron spoke of the Christmas Passport Program and spoke of the prizes that will be offered.

He asked Chief Fire Vack about the weather sirens and the status of them. Chief Vack noted one (1) siren is fixed and the other is in service.

Mayor Pro-Tem asked Police Chief Leacher on the status of newly hired Police Officers. Chief Leacher noted one officer is to start on October 24<sup>th</sup> and another a week after. Officer Swartz is doing well with the FTO and he hopes to have two more officers in the near future.

8. **UNFINISHED BUSINESS:**

None

9. **NEW BUSINESS**

**Item 9-A- Flat Rock Goodfellows Annual Newspaper Sale on November 18, 2016 from 7:00 am to 2:00 pm**

**Resolution 10-17-03**

Motion by Tefend  
Supported by Martin

RESOLVED, to approve the Flat Rock Goodfellows Annual Newspaper Sale on November 18, 2016 from 7:00 am to 2:00 pm

Motion carried unanimously 5-0

**Item 9-B- Beautification Commission Sale of Old Christmas Signs**

**Resolution 10-17-04**

Motion by Thomas  
Supported by Martin

RESOLVED, to authorize the Beautification Commission to sell the Old Christmas outdoor decor for no less than \$100.00 each; the money obtained will be used for new lumber for the High School Shop Class to make our the new manger; and

BE IT FURTHER RESOLVED, the DPS Director has certified that the fair market value of the items is less than \$1,000.00 each and therefore may be sold without competitive bidding

Motion carried unanimously 5-0

**Item 9-C -Michigan Main Street Program, Associate Level Participation**

**Resolution 10-17-05**

Motion by Martin  
Supported by Thomas

RESOLVED, Whereas, Downtown is vital to our community's identify and quality of life;

WHEREAS, It is the City's intent to reverse the historic trend which has led to the loss of population, jobs and businesses in the Downtown district; and to work on the continued improvement, revitalization and development of the community by improving pedestrian access and enhancing the areas aesthetics; and

WHEREAS, The Michigan Main Street Center @ MSHDA, formed in 2003, provides consulting services to up to three communities that commit to the Main Street Four Point Approach (Design, Organization, Promotion and Economic restructuring) to strengthen commercial activity and improve buildings in a community's Downtown; and

WHEREAS, The Main Street Approach to Downtown revitalization has generated community-wide interest and support; and

WHEREAS, The City of Flat Rock is interested in continuing the partnership with the Michigan Main Street for the year 2017; and

NOW, THEREFORE BE IT RESOLVED as follows:

1. The City of Flat Rock and its Local Main Street Program agree to these minimum participation standards set forth by the MMSC @ MSHDA including submitting biannual reports to the MS Program and participation at required trainings and services.
2. The City of Flat Rock and its Local Main Street Program agree to participate as an Associate Main Street member with the intention of applying to become Select Main Street member in the future.

Motion carried unanimously 5-0

#### **Item 9-D- Historical Museum Campus Master Plan**

##### **Resolution 10-17-06**

Motion by Thomas  
Supported by Martin

RESOLVED, to approve the Historical Museum Campus Master Plan and to contract with Thomas Roberts, Architect, LLC to draft the plan for the amount of \$4,000.00 to advise the Historical Commission on the needs of the property; It has been 17 years since the Smith Hotel and Langs-Wagar house were moved. A Master Plan was drawn up at that time however plans and needs have changed since then. It should be noted of special concern, is the lack of parking and an area to unload material. With the addition of the Splash Pad the area has a major problem with parking, especially for the handicapped. The Historical Village is in need of more storage area and handicapped access to the buildings.

Council Member Little asked if this is required to go out to bid; Attorney Grunow noted not for professional services. Council Member Little noted he didn't think an Architect was needed to draft a plan. Council Member Martin noted the Architect will be able to draft drawings and plans to show where things should be located.

Motion carried 4-1 with Council Member Little Voting No

#### **Item 9-E-Request to Proceed with Joint Cleaning and Sealing of Local Streets**

##### **Resolution 10-17-07**

Motion by Martin  
Supported by Thomas

RESOLVED, to approve Joint Cleaning and Sealing of Local Streets. The City of Riverview has offered to allow the City of Flat Rock to contract crack and joint sealing as a charge order to a current contract that they have with Michigan Joint Sealing Co. at a cost of \$.72 per linear foot. approximately 55,000 linear feet of joint sealing on local streets (approximately \$40,000.00 worth) and 4800 linear feet of joint cleaning and sealing on major streets (approximately \$3,500.00 worth) will be performed; and

BE IT FURTHER RESOLVED, these costs do not include inspection and administration costs, which are estimated at approximately \$10,000.00. The actual construction cost will be invoiced to the city by Riverview and the inspection and administration cost will be invoiced by C.E. Raines Company

Motion carried unanimously 5-0

**Item 9-F-Bid Recommendation – 2016 Pavement Striping – R.S. Contracting, Inc.**

**Resolution 10-17-08**

Motion by Martin

Supported by Tefend

RESOLVED, to approve the bid recommendation for 2016 Pavement Striping to R.S. Contracting, Inc. of Casco, Michigan in the amount of \$13,685.00. The work generally includes removal of existing pavement markings. All necessary recessing and replacement of the following:

- Along Vreeland Road between Telegraph Road and 175: centerline (double), crosswalks, stop bars, Rail Road Crossing symbols, left turn/right turn arrows with symbols
- Intersection of Vreeland Road and Hall Road: stop bars, left turn/right turn arrows with symbols
- Intersection of Gibraltar Road and Hall Road: crosswalks, stop bars, left turn/right turn arrows with symbols, Rail Road Crossing symbols
- Intersection Gibraltar Road and Gateway Boulevard: centerline (double) crosswalks, stop bars, left turn/right turn arrows with symbols

Motion carried unanimously 5-0

**10. CITIZENS TO BE HEARD (ADDITIONAL COMMENTS):**

None

**11. LATE CORRESPONDENCE:**

None

12. **ADJOURNMENT:**

**Resolution 10-17-09**

Motion by Martin  
Supported by Thomas

RESOLVED, to adjourn the regular City Council meeting of October 17, 2016 at 7:54 PM

All voting yes; motion carried unanimously 5-0

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**JOHN BERGERON, MAYOR-PRO TEM**

DATE: \_\_\_\_\_  
**Approved**

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**MEAGHAN K. BACHMAN, CITY CLERK**